

Bangor Area Comprehensive Transportation System

Policy Committee Meeting Minutes

June 20, 2017

Machias Savings Bank

Name	Representing
Rob Kenerson	BACTS
Cindy Meservey	BACTS
Dianne Rice	BACTS
Connie Reed	BACTS
Don Cooper	BACTS
Jeremy Caron	City of Brewer
John Theriault	City of Bangor
Darryl Belz	Maine DOT
John Devin	Maine DOT
Belle Ryder	Town of Orono
Paul White	Town of Orrington
Frank Higgins	City of Brewer
Ted Trembley	City of Bangor
Sean Currier	Town of Hampden
Linda Johns	City of Brewer
Laurie Linscott	City of Bangor
Kierie Piccininni	Bangor Walk-n-Roll

Approval of Meeting Minutes

Topic	Discussion	Action
Minutes	John Theriault called the June 20, 2017 meeting of the Bangor Area Comprehensive Transportation System Policy Committee to order at 9:39 am, at Machias Savings Bank.	<i>Linda Johns made the motion to accept the minutes of April 18, 2017 Policy Committee meeting. Frank Higgins seconded the motion. Unanimously approved.</i>

ADA Crosswalk Policy

Topic	Discussion	Action
	A workshop on ADA compliant crosswalks and sidewalks was held by Maine DOT in May. Municipalities are expected to ensure road projects include updates to ensure ADA compliance. MDOT is strongly advocating for each municipality to adopt a written policy or ordinance	

	<p>outlining the procedures and requirements for placement of crosswalks. Connie and Dianne offered to develop a template outlining these requirements and/or best practices if BACTS members felt it would be helpful to them in developing their own policy. John Theriault noted that Bangor has already established a policy. He offered to share it with Connie to look at. He asked her to let him know if there was anything that needed to be added. The Committee felt it would be good if all towns used the same policy.</p> <p>John Devin reminded everyone that the mandate for ADA crosswalks comes from Federal Highway Administration.</p>	
--	--	--

Update of Performance Measures and Targets

Topic	Discussion	Action
	<p>Rob Kenerson gave a presentation about goals and objectives as BACTS is updating their Long Range Plan. Each goal should have multiple objectives with performance measures and targets for each. An example of a goal is to improve safety. One objective could be to reduce the number of pedestrian fatalities. The performance measure is a report of the progress of the goal. Targets give specific progress. In order to have accurate information, baseline information and forecasted trends or conditions are necessary.</p> <p>Rob explained that the process doesn't change much from what the Committee has been doing, it is just documenting it.</p>	

Technical Issues

Topic	Discussion	Action
Construction Updates	<p>Bangor</p> <ul style="list-style-type: none"> • Broadway bid was opened. Lane Construction won the bid, but they will not be able to start the project until mid- to late-August. • The bids for Hogan Road sidewalks will be opened next Wednesday. 	

	<ul style="list-style-type: none"> Maine Avenue will be closed on July 15 for fuel line testing. <p>Brewer</p> <ul style="list-style-type: none"> The Lambert Road from Day Road to the town line will be chip sealed. Parkway South and State Street project is in Phase 2. The design is about 90% complete. They are getting ready to put in wireless. <p>Hampden</p> <ul style="list-style-type: none"> There will be a closure on Old Country Road on Tuesday to replace a culvert. It should take 1 or 2 days. <p>Maine DOT</p> <ul style="list-style-type: none"> The project from State Street in Brewer to Clifton is underway. The paving has not started yet. <p>The Broadway project bid came in higher than expected, so there will be an overrun on the project. Two other Bangor projects are wrapping up and have a surplus. BACTS is asking the Committee to authorize transferring funds from the two projects with a surplus to the Broadway project.</p> <p>The Federal Highway Administration has an Advanced Innovation Deployment (AID) grant that the State can apply for up to \$1 million per year. There is a 20% match, and the project must be innovative. Rob thought coordinating the signals affecting six intersections in Bangor and Brewer might be a good fit for this grant.</p>	<p><i>Belle Ryder made a motion to authorize the transfer of funds from WIN 18642 and WIN 1864 to WIN 12742.40. Sean Currier seconded the motion. Unanimously approved.</i></p>
--	--	--

Transit Report

Topic	Discussion	Action
	<p>At the last meeting, the Committee discussed creating a Municipal Transit Advisory Committee. A resolution is necessary to create the committee according to the By Laws. Connie and Rob developed a resolution that would need to be</p>	

	<p>signed by Rob Yerxa showing the Committee's support.</p> <p>There was much discussion on exact purpose for the new committee and who would be at the table. Connie explained that the Municipal Partners Transit Committee is intended to facilitate communication and open dialog about transit related initiatives, programs and projects; coordinate planning and development efforts; and foster collaboration. Any actions that need a vote would then be put to the Policy Committee for a vote. The sharing of information and regular communication is a good way to remind municipalities to consider transit needs when reviewing projects, development plans and applications, as well as developing budgets.</p> <p>It was agreed that the resolution as presented would be amended to state that that membership of the Municipal Partners Transit Committee shall consist of representatives of urban transit providers; and up to three designated representatives from each of the municipalities within the Greater Bangor Urbanized Area that directly contribute to the public transit system operation.</p> <p>The discussion of the Transit Asset State of Good Repair Performance Targets has been tabled until next meeting.</p>	<p><i>Laurie Linscott made the motion to authorize the creation of the Municipal Partners Transit Committee and for Rob Yerxa to sign the Resolution as modified. Belle Ryder seconded the motion. Unanimously approved.</i></p>
--	--	---

Maine DOT Report

Topic	Discussion	Action
	Maine DOT reported during the Construction Updates discussion.	

Other Business

Topic	Discussion	Action
	Estimates for the projects submitted for the TIP should be received around the 22 nd . BACTS will meet with Maine DOT between then and the next meeting in July. The final project list will be chosen at the July meeting.	

	<p>The final report of the Stillwater Corridor Study should be done by the end of the month. The community has given comments.</p> <p>The STIC grant this year will be used to pay the trainers doing the TIM trainings and to train the people who will be opening the signal cabinets to do work.</p> <p>The final report of the Traffic Mobility Committee is being written. Rob Kenerson is working on the inventory section.</p> <p>Maine DOT encouraged BACTS to submit a prequalification application to perform regional planning studies. The application was approved. BACTS will be considered to conduct outreach and studies to the rest of Penobscot and Piscataquis Counties. More information is coming from DOT.</p>	
Topic	Discussion	Action
Adjournment		<i>The meeting was adjourned at 11:35 a.m.</i>