

Bangor Area Comprehensive Transportation System

Policy Committee Meeting Minutes

April 24, 2018

Machias Savings Bank

Members

Name	Representing
Rob Yerxa	Town of Orono
Dana Wardwell	City of Bangor
Frank Higgins	City of Brewer
Jeremy Caron	City of Brewer
Chris Mann	Maine DOT
John Rouleau	City of Old Town
John Theriault	City of Bangor
Carlos Pena	FHWA
Sean Currier	Town of Hampden
Linda Johns	City of Brewer
Laurie Linscott	City of Bangor
David Pardia	Penobscot Nation

Maine DOT

Name	Representing
Patrick Adams	Maine DOT

Staff

Name	Representing
Rob Kenerson	BACTS
Cindy Meservey	BACTS
Connie Reed	BACTS
Dianne Rice	BACTS

Public

Name	Representing
------	--------------

Approval of Meeting Minutes

Topic	Discussion	Action
Minutes	Rob Yerxa called the April 24 meeting of the Bangor Area Comprehensive Transportation System Policy Committee to order at 9:30 a.m. at Machias Savings Bank.	<i>Linda Johns made the motion to accept the minutes of March 20, 2018 Policy Committee meeting.</i>

		<i>John Rouleau seconded the motion. Unanimously approved.</i>
--	--	--

TIP Amendment

Topic	Discussion	Action
	MaineDOT is withdrawing a project which was included in the 2018 TIP/STIP for the Town of Milford (WIN 23647.00). Although, the project is not a BACTS sponsored project, it is located within the BACTS boundary, so it is included in the BACTS TIP. The proposed amendment was posted for a 15 day public comment period with no comments received.	<i>Dana Wardwell made the motion to approve amending the BACTS TIP to remove the MaineDOT sponsored project in Milford (WIN 23647.00). Frank Higgins seconded the motion. Unanimously approved.</i>

Draft Public Participation Plan

Topic	Discussion	Action
	<p>BACTS normally reviews, and makes any necessary updates to, the Public Participation Plan every three years. In late March, MaineDOT notified all of the MPOs in the State that in order to meet the Performance-Based Planning and Programming requirements of the FAST Act, Public Participation Plans would need to be amended to include additional required elements and adopted on or before May 27, 2018.</p> <p>Because of the May 27 deadline, BACTS staff reviewed, edited and posted the draft Public Participation Plan prior to Policy Committee review, in order to meet the required 45 day public comment period, which will end on May 18. Any comments received through May 14 will be compiled and provided at the May 15 Policy Committee Meeting with the intent to request approval of the Plan pending no negative public feedback received through the end of the comment period. Policy Committee members should review and send comments to BACTS staff prior to the next meeting.</p>	

2022-2023 Workplan

Topic	Discussion	Action
	<p>Dianne announced that the Committee will be receiving an email at the end of the day with all necessary forms to begin the process for the 2022-2023 Workplan. The deadline for submitting projects is May 11. The Committee will make a decision on projects next June.</p> <p>In October/November, the Committee will be asked to create a short list for moving forward. At that time, Dianne will be looking at hiring an independent consultant for estimations. The Project Ride will occur next May.</p>	

Pavement Management RFP Approval

Topic	Discussion	Action
	<p>Rob put together an RFP for Pavement Management. He proposed the Committee hold off on sending it out as there are companies going through the prequalification process. Rob looked at the existing prequalified consultants and felt these companies would be looking to do a great deal more than what BACTS is looking to do. Rob will talk with DOT to get more information.</p> <p>Rob Yerxa suggested the Committee treat the RFP as a draft and bring it back to the next meeting.</p>	

Bicycle/Pedestrian Consultant Award

Topic	Discussion	Action
	<p>Three proposals were received in response to the RFP for the BACTS Pedestrian and Bicycle Transportation Long-Range Plan. Stantec, T.Y. LIN International, and Milone & MacBroom all submitted a proposal. The Proposal Review Committee scoring between Stantec and T.Y. LIN was very close. Each submittal included a separately sealed cost proposal. Only the selected consultant's cost proposal was opened.</p> <p>The Proposal Review Committee felt T.Y. LIN exhibited the most familiarity with the BACTS region and understanding of BACTS project needs.</p>	<p><i>Frank Higgins made the motion to award the contract for development of the BACTS Pedestrian and Bicycle Transportation Long-Range Plan to T.Y. LIN, International as recommended by the Proposal Review Committee. Dana Wardwell seconded the motion. Unanimously approved.</i></p>

	<p>Although Stantec’s proposal was very detailed and of high quality, the illustrative projects provided did not include any in-state projects. Copies of all three proposals are available for the Policy Committee to review.</p> <p>Following approval, Rob K. asked the Committee to consider and make recommendations for individuals to serve on the advisory committee for the Plan and provide names to Connie.</p>	
--	---	--

Transit Report

Topic	Discussion	Action
	<p>Laurie Linscott announced that they were notified by Senator Collins office that Community Connector was selected to be granted competitive Section 5339 (b) funding in the amount of \$1.9 million for the purchase of five new buses.</p> <p>FTA announced they will be publishing a notice of funding opportunity for the FY2018 Section 5339(c) Low or No Emission Grant program for acquisition of zero-emission and low emission transit buses and infrastructure. MainedOT has been working with Maine Transit Association on their proposal to MainedOT to use VW Settlement funds as local match for a Low-No Grant application to purchase electric buses. Currently transit agencies in Portland and Biddeford have expressed interest in working together to submit a cooperative grant application for purchase electric buses. Laurie indicated that the City of Bangor has not yet determined if they will participate in the cooperative grant application.</p> <p>ADA Complementary Paratransit Service Provider proposals are due to the City of Bangor and will be opened April 25 at 2:00 p.m..</p> <p>Community Connector budget is being presented to the Bangor City Council Budget Committee on April 25.</p>	

Technical Issues

Topic	Discussion	Action
<p>Construction Updates</p>	<p>Bangor</p> <ul style="list-style-type: none"> • Lane was the low bid for the Maine Avenue road construction project. Work on storm sewer replacement is happening prior to the road construction starting. • The French Street/State Street water and sewer project in downtown has started. • The design for Finson Road sidewalk is complete. • A public meeting to discuss improvements on Broadway/ Earl Street was held last month. <p>Brewer</p> <ul style="list-style-type: none"> • Whitmore Construction won the bid for the Mill Street resurface. This is an MPI project. • Problems have been resolved with the signal coordination on Wilson Street and is working well. • Riverwalk Trail Phase II is out for bid. • Outer Wilson Street mill and fill is out for bid. • The LED street light conversion begins today. <p>Hampden</p> <ul style="list-style-type: none"> • A Tradewinds is going in on Route 202 and Coldbrook Road. • Two crosswalks will be added after completing a waterline project from Irving to Cottage Street. One will be at the Irving and the other at Cottage Street. • Working on design for Main Road North sewer project to place 2,000 feet of sewer in conjunction with MaineDOT road project. <p>FHWA issued a new Interim Approval (IA-21) allowing the use of Rectangular Rapid Flashing Beacons (RRFB). Because this is a new IA (the previous approval IA-11 was terminated in December), agencies are required to request permission to use the new IA prior to installing RRFBs. Steve Landry submitted a request on behalf of the State of Maine and all of its</p>	

	<p>jurisdictions, therefore each municipality does not have to submit a permission request; however, each municipality must provide Steve Landry with a list of all RRFB installation locations within the community (regardless of whether or not it is a local or state road). The patent application which was the cause of the termination in December has been abandoned.</p>	
--	--	--

MDOT Report

Topic	Discussion	Action
	<p>Chris Mann shared that MaineDOT is completing their final review of the cooperative agreement that will detail how performance measurement data is shared between the State, MPO and Transit Providers. This Agreement needs to be signed by MaineDOT, BACTS and the City of Bangor on or before May 27. As soon as it is finalized, it will be submitted for execution.</p> <p>As of March 31, Patrick Adams accepted the position of Regional Planner for Regions 4 and 5. Currently one regional planner is on medical leave and another is retiring in June. When that happens, Patrick will be working with all regions in the State. MaineDOT intends to restructure how the regional planners interact with municipalities. They want the position to be out in the field more and interact with MPOs.</p> <p>Until a replacement is identified for his position as the State Bike/Ped Program Coordinator, Patrick will continue to be the contact.</p> <p>MaineDOT has developed a program in this year's workplan for small scale Bike and Ped safety projects. The State has set aside approximately \$650,000 of state funds in this year's workplan to deal with safety and ADA compliance issues that need to be addressed in a shorter timeline than the federal funding process allows for. The funds are first targeted to the 21 identified communities in the pedestrian safety focus area. Bangor, Brewer, Orono and Old Town are all in the group of 21 communities. Anyone with emergency safety</p>	

	<p>concerns in their municipality should contact Patrick.</p> <p>The 21 identified communities are also eligible to receive a grant to fund law enforcement activities geared toward improving pedestrian safety. Bangor has received a law enforcement grant.</p>	
--	--	--

Other Business

Topic	Discussion	Action
<p>My Sidewalk</p> <p>Counters</p> <p>TIM Group</p>	<p>An account representative from mySidewalk contacted Rob K. about demonstrating their product to BACTS. mySidewalk is an application which collects data from various sources, including locally provided data and provides analysis and visualization tools, including integration with GIS. GPCOG and PACTS are currently working with mySidewalk to provide dashboards/community profiles for all their member communities. BACTS staff sees the value of this product in regional planning. The tool is primarily geared towards a larger Regional Planning Commission or Council of Governments. The data analysis and integration tools would be useful to BACTS when updating the Metropolitan Transportation Plan and providing the public with data in illustrative and graphic formats. The data can also be linked to the website simply. Connie reviewed the data provided briefly, but has not had an opportunity to look at it in detail.</p> <p>Dianne ordered 8 Black Cat radar counters. It is difficult to find an intern to help with the tubes. These counters will replace the tubes and eliminate the need for help with setup.</p> <p>The State Trooper who has been the champion for this area's TIM group, Sgt. Millett, is retiring. His retirement party is Friday, and Rob told the Committee he would like to present Sgt. Millett with a plaque thanking him for all his work on this initiative. He thought it would be good if it came from the Committee. BACTS staff will write up the message.</p>	

	<p>BACTS staff has the MaineDOT provided speed sign in the office, and are looking for guidance on how to make it easily accessible and mobile.</p> <p>Discussion about pavement condition data collection and analysis and the MaineDOT available information continued. Chris Mann offered to talk to PACTS about what they are doing. Rob K. said he would contact Andy at MaineDOT again to see what MaineDOT pavement data and analysis tools, if any, may be available to BACTS staff.</p>	
--	--	--

Topic	Discussion	Action
Adjournment		<i>The meeting was adjourned at 11:00 a.m.</i>