

Bangor Area Comprehensive Transportation System

Policy Committee Meeting Minutes

April 18, 2017

Machias Savings Bank

Name	Representing
Rob Kenerson	BACTS
Cindy Meservey	BACTS
Dianne Rice	BACTS
Connie Reed	BACTS
Don Cooper	BACTS
Jeremy Caron	City of Brewer
John Theriault	City of Bangor
Darryl Belz	Maine DOT
John Devin	Maine DOT
Randall Barrows	Maine DOT
John Rouleau	City of Old Town
Frank Higgins	City of Brewer
Ted Trembley	City of Bangor
Rob Yerxa	Town of Orono
Carlos Pena	FHWA
Linda Johns	City of Brewer
Gibran Graham	City of Bangor
Dana Wardwell	City of Bangor
Laurie Linscott	City of Bangor
Michael Crooker	City of Bangor
David Oakes	Maine DOT
Ashley Edwards	Maine DOT

Approval of Meeting Minutes

Topic	Discussion	Action
Minutes	Ron Yerxa called the April 18, 2017 meeting of the Bangor Area Comprehensive Transportation System Policy Committee to order at 9:34 am, at Machias Savings Bank.	<i>John Theriault made the motion to accept the minutes of February 21, 2017 Policy Committee meeting. Dana Wardwell seconded the motion. Unanimously approved.</i>

Approval for Renewal of Line of Credit

Topic	Discussion	Action
	It is time for BACTS to renew the Line of Credit with Camden National Bank. We need approval from the Committee for renewal and change the Chair from Frank Higgins to Rob Yerxa.	<i>John Theriault made the motion to approve the Line of Credit and remove Frank Higgins as Chair and add Rob Yerxa. Laurie Linscott seconded the motion. Unanimously approved.</i>

2020-2021 Workplan Project Selection Update

Topic	Discussion	Action
	Dianne will be sending out a Doodle poll in the next couple weeks to decide on a date for this year’s project ride. The ride should only take half a day as the group will be looking only at the new projects submitted. Rob would like to engage Sewall, using the sole-source procurement process, to obtain estimates for the 2020-2021 selected workplan projects. Sewall prepared the estimates for projects in the last workplan.	<i>Linda Johns made the motion to give Rob Kenerson the authority to enter into a sole-source contract with Sewall to provide estimates for the new projects in the 2020-2021 workplan. John Theriault seconded the motion. Unanimously approved.</i>

Discussion on Creating Transit Advisory and Bicycle/Pedestrian Committees

Topic	Discussion	Action
	BACTS role is to perform multi-modal planning in the region. In order to better share information and get input from local officials, BACTS is proposing the creation of a Transit Advisory Committee. BACTS’ TIP includes tasks for Transit with allocated FTA funds, but does not define the transit projects with the same level of detail as road projects. Federal Transit Authority requires the MPO and Transit Provider to cooperatively develop a proposed program of projects for the allocated funding. This committee is not intended to replace the current public advisory committee, as they will serve different functions. This committee would consist of representatives from each of the municipalities. BACTS staff would facilitate the committee, and work cooperatively with the Community Connector to develop agendas.	

	<p>BACTS is also looking to create a Bicycle/Pedestrian Committee. When working on the Long Range Plan and the TIP, input from the region municipalities on local initiatives and efforts on bike and pedestrian projects is needed. This committee would be similar to the Transit Advisory Committee in that municipality representatives would be included.</p> <p>Both committees are still in the discussion stage Connie will be working with Rob to determine the focus and structure of these committees.</p>	
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Report on FHWA Workshop “Integrating On-Road Bicycle Networks into Resurfacing Projects”

Topic	Discussion	Action
	<p>This workshop was held at PACTS and Connie and Rob attended. One take-away was to include planning for bicycle networks earlier in the process rather than as an afterthought.</p> <p>Rob passed around a document, and indicated he would have the link to the document sent to the Committee.</p> <p>John Devin noted that there is an ADA sidewalk and crosswalk workshop at Jeff’s Catering on May 1.</p> <p>Carlos Pena told Rob that ATRC had recently completed a Bicycle/Pedestrian study that he may want to look at. Rob explained that the Long Range Plan has a chapter on Bicycle/Pedestrian. He is looking to create a separate plan and point to the plan in the Long Range Plan.</p>	

Technical Issues

Topic	Discussion	Action
Construction Updates	<p>Bangor</p> <ul style="list-style-type: none"> • Opening bids on Summer Street, Broad Street, and Independence Street signals tomorrow. • Broadway paving project just waiting for the environmental sign-off. 	

	<ul style="list-style-type: none"> • Night work on sewer and water is in progress downtown. • Environmental summary needs to be done on the sidewalk project on Hogan Road as well as the Waterfront sidewalk project. • Park Street hill retaining wall project is out to bid for both design and construction. Construction will be this summer. • The Water District is working on a project on Columbia Street. <p>Brewer</p> <ul style="list-style-type: none"> • North Main Street from the intersection of State Street is set to be paved early this summer. • The right-of-way process for the waterfront trail starts soon. Construction is set for next year. • The City is purchasing Emera lights and converting to LED street lights. They will be owned and controlled by the City. Return on investment occurs in two to three years. • The Wilson Street Intersection Connection is in Phase 2. This includes five more wireless radio connections at the intersections of Greenpoint, Walton, Dirigo, Acme and Sparks. 	
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Transit Report

Topic	Discussion	Action
	<p>In December, Laurie traveled to the Gillig manufacturing plant in California for a pre-production site visit. Laurie will be going back to the Gillig plant sometime in August for a post-production inspection prior to delivery of the two new buses for The Community Connector.</p>	

Maine DOT Report

Topic	Discussion	Action
	<p>The Cooperative Agreements for 2019 should be ready soon.</p> <p>John Devin told the group that Bangor is pursuing a Business Partnership Initiative. This is initiative</p>	

	<p>funded 1/3 city, 1/3 state and 1/3 business. The project is the Maine Business Enterprise Park on the corner of Maine Avenue and Hammond Street. Bangor is taking 2/3 on this project with return on investment coming as lots are purchased. John encouraged municipalities looking for funding alternatives to consider this initiative for projects, as the program is currently under-utilized.</p> <p>Randy Barrows announced the Brewer North Main Street project has been awarded to Pike Industries. They are waiting on the schedule at this time.</p>	
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Other Business

Topic	Discussion	Action
	<p>Rob is part of the State-wide Traffic Mobility Committee looking at congestion and signaling. The interstate congestion due to traffic incidents is being looked at by the Traffic Incident Management groups. The Traffic Mobility Committee is investigating the options of MDOT maintaining traffic signals detection and coordination on all priority one and many priority two corridors and interstate detour routes. This work will result in a report to Commissioner Bernhardt with a recommendation to improve congestion in Maine. The report is due in August, 2017.</p> <p>Dianne has received a funding request from MaineDOT. Bangor projects on Union Street, Hammond Street and Hammond and Ohio Intersection. were put out to bid at the same time. The Union Street project has gone over the budgeted amount and the Hammond Street and Hammond and Ohio Street projects have remaining funds. Maine DOT needs approval from the Committee to use funds from the Hammond Street project WIN 18578 to cover the overage on the Union Street project WIN 20393.</p>	<p><i>Dana Wardwell made the motion to approve using funds from the Hammond Street WIN 18578 to cover the shortage on the Union Street WIN 20393. Linda Johns seconded the motion. Unanimously approved.</i></p>

Topic	Discussion	Action
Adjournment		<i>The meeting was adjourned at 10:47 a.m.</i>