

Bangor Area Comprehensive Transportation System

Policy Committee Meeting Minutes

January 15, 2019

Machias Savings Bank

Members

Name	Representing
Rob Yerxa	Town of Orono
Eric Willett	City of Bangor
Frank Higgins	City of Brewer
Jim Chandler	Town of Hampden
Belle Ryder	Town of Orono
Kyle Drexler	Town of Orono
Dean Bennett	Town of Bradley
Sean Currier	Town of Hampden
Rich Cromwell	City of Bangor
John Theriault	City of Bangor
Jeremy Caron	City of Brewer

Maine

Name	Representing
Darryl Belz	Maine DOT
Randall Barrows	Maine DOT
John Devin	Maine DOT
Carlos Pena	FHWA
Patrick Adams	Maine DOT

Staff

Name	Representing
Rob Kenerson	BACTS
Cindy Meservey	BACTS
Connie Reed	BACTS
Dianne Rice-Hansen	BACTS

Approval of Meeting Minutes

Topic	Discussion	Action
Minutes	Rob Yerxa called the January 15 meeting of the Bangor Area Comprehensive Transportation System Policy Committee to order at 9:34 a.m. at Machias Savings Bank.	<i>Belle Ryder made the motion to accept the minutes of December 11, 2018 Policy Committee meeting. Frank Higgins seconded</i>

		<i>the motion. Unanimously approved.</i>
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Administrative Modification 3 – Grist Mill Bridge, Hampden

Topic	Discussion	Action
	Maine DOT sent an administrative modification for the Grist Mill project in Hampden to add funding to the project. This doesn't affect BACTS in any way and is for information only. There is no action necessary from the Committee.	

Orrington WIN 22446.00/Old Town WIN 022445.00/Hermon WIN 22877.00

Topic	Discussion	Action
	<p>The signal project in Hermon went out to bid. The engineer's estimate came in at \$185,000, but the bid came in at \$303,000, which is a 64% increase. Rob Kenerson has not heard from Hermon, so he doesn't know what they want to do.</p> <p>The options are to accept the bid and fund the additional from BACTS Holding Win. Hermon would have to agree to an increase in their 10% match. Maine DOT can reject the bid. They can then put the project out to bid with other projects to see if they get a better bid.</p> <p>John Devin warned that the bid could be higher next time.</p> <p>Sean Currier told the Committee that the Hermon project could be packaged with the Route 9 and 1A project in Hampden.</p> <p>Randy Barrows announced that Orrington has decided to not go forward with the sidewalk project. The increase in cost for the Orrington road project WIN 22446.00 is \$70,000, due to the catch basins, additional mix on shoulders and driveway work which would have been paid for by the sidewalk project. Randy would like to advertise this project with the Brewer South Main Street Project and Old Town WIN# 22445.00 project.</p>	<p><i>Frank Higgins made the motion to request Maine DOT reject the bid and rebid at a time and in a manner they deem appropriate. Sean Currier seconded the motion. Unanimously approved.</i></p> <p><i>Frank Higgins made the motion to transfer \$70,000 from Holding WIN # to WIN 22446.00 and \$20,000 to WIN #022445.00 contingent on the towns willing to meet the increased local share. John Theriault seconded the motion. Unanimously approved.</i></p>

	<p>The Old Town project is extending the previous scope from Abbott Street to Jefferson Street and will need an additional \$20,000. Randy is looking on putting these 3 projects out to bid the first of March.</p>	
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BACTS FY2018 Budget Report

Topic	Discussion	Action
	<p>Rob distributed a year-end report of BACTS financials for 2018. The report shows the total two-year obligated funds, spent to date and the balance. He included the expenses for December to show what a normal month of expenses is. At this point, BACTS has used about 50% of the funds.</p> <p>Rob pointed out that the indirect rate for 2018 was 114.56%. This was due to having both Don and Connie on staff. The new rate for 2019 is 134.75%. This will cause an increase in expenses.</p> <p>BACTS has been asked to expand the TIM program to rural areas. A proposal has been submitted for approximately \$40,000. If this is approved, we will be all set. Rob is holding off on starting the I-395/Odlin Road intersection until we have further information.</p>	

Safety Performance Measure Targets

Topic	Discussion	Action
	<p>The Safety Performance Management rule established five performance measures, which BACTS must develop, adopt, and report performance targets to MaineDOT annually. The measures are 1. Number of Fatalities; 2. Rate of Fatalities (per HVMVT); 3. Number of Serious Injuries; 4. Rate of Serious Injuries (per HVMVT); and 5. Number of Non-motorized Fatalities and Serious Injuries. BACTS may choose to adopt the State's targets and support the State's efforts in achieving those targets, develop its own quantifiable performance targets, or use a combination of both. Last year the Committee voted to adopt the State's safety performance</p>	<p><i>Belle Ryder made the motion to adopt the State's 2019 Safety Performance Targets and support the State's efforts in achieving those targets. Frank Higgins seconded the motion. Unanimously approved.</i></p>

	<p>targets. If BACTS chooses to develop and adopt their own safety performance targets, a quantifiable rationale must be provided as well as an explanation of how the projects in the TIP will support the achievement of the safety performance targets. The State’s 2019 safety performance targets were developed on a five-year rolling average baseline performance from 2013-2017. As they did in 2018, the MaineDOT Office of Safety also provided the safety performance baseline data for the BACTS region and developed 2019 safety targets using the same methodology used to determine the State’s safety performance targets. FHWA will determine if a State DOT has met or made significant progress toward meeting safety performance targets, it will not directly assess MPO progress toward meeting safety performance targets. FHWA review of MPO performance is part of the on-going transportation process reviews. If FHWA determines that a State has not met or made significant progress toward meeting its safety targets, the State would have to use obligation authority equal to their prior year HSIP apportionment only for HSIP projects in the next fiscal year and submit an HSIP implementation plan describing the actions the State will take to make significant process in meeting safety targets.</p>	
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Transit Report

Topic	Discussion	Action
	<p>The FTA Triennial Review Information Request package was due to FTA today (January 15);however, due to the government shutdown, the submittal date has been extended to mid-February.</p> <p>MaineDOT has notified Community Connector that they will provide VW Settlement funds as the local share for the FY17 FTA §5339b grant to purchase five new buses. At the Municipal Partners Transit Committee meeting last week, Laurie indicated that she is hoping to get all five new buses delivered in December 2019. The Bangor City Council agenda last night (January 14), included an action item to authorize a piggyback procurement</p>	

	<p>on the State of Connecticut’s contract with Glllig to purchase five 30-foot buses.</p> <p>On January 9, the City of Bangor had a kick-off call with Stantec, the Consultant selected to complete the transit study. Stantec plans to visit Bangor in mid-February to survey the area and get feedback from stakeholders. Rich Cromwell will be reaching out to municipal partners and coordinating schedules. The study is expected to be completed in May.</p> <p>Fiscal year 2018 transit performance compared to 2017, operating cost increased by 6.83%; ad revenues increased by 27.88%; fare recovery increased by .9%; ridership decreased by 4.47%; total revenue miles decreased by .13%; and total revenue hours decreased by .65%.</p> <p>As of October 1, the City of Bangor ended its agreement with Penquis to provide ADA Complementary paratransit service and began operating the service in-house. They are currently running 3 vans. At the Municipal Partners Transit Committee meeting, Sherri reported that the transition has not been completely smooth, but it is going very well. Total reservations from October 1 to December 31 were 2,188 with 162 cancelations. Rich indicated that the cost of the City of Bangor running ADA Complementary Paratransit service has been higher than when Penquis was performing the service. The first full quarter of the City providing the service has cost just under \$100,000. Laurie told the Municipal Partners that fare collection from passengers has been better since the City has taken over the service.</p> <p>MaineDOT held a public forum on the Locally Coordinated Transit Plan at Penquis CAP on December 4. Overall priorities based on the public input at the forum are to 1. Replace Aging Buses; 2. Provide an On-Line Trip Planner and 3. Increase State Support for Transit. Following review at the January 22 meeting of the State Public Transit Advisory Council, the Plan should be finalized</p>	
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	<p>shortly thereafter. The final plan will be available on MaineDOT's website.</p> <p>Bangor GreenDrinks granted Community Connector \$2,500 to fund two bike racks that will accommodate three bikes.</p>	
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Technical Issues

Topic	Discussion	Action
<p>Construction Updates</p>	<p>Brewer</p> <ul style="list-style-type: none"> Phase 2 of the Riverwalk has been suspended for the winter. There is some paving and landscaping to be done in the spring. The Eastern Avenue project is scheduled to go out to bid in mid-February. <p>Bangor</p> <ul style="list-style-type: none"> Bids for the Railroad Street project are due next week. <p>Old Town</p> <ul style="list-style-type: none"> John Rouleau was asked by FEMA if the Center/Water/Main Street signals are located on federal roads. John asked Bruce Mattson who told him they were. Pete Coughlan told John they were, but the town is responsible for maintenance. John sent the information to FEMA. <p>Hampden</p> <ul style="list-style-type: none"> Emera is replacing street lights with LEDs. A project on School House Lane is due to go out to bid in February. 	

MDOT Report

Topic	Discussion	Action
	<p>Maine DOT has not approved the work plan yet due to the administration change.</p>	

Other Business

Topic	Discussion	Action
<p>Local Share</p>	<p>Letter went out for the local share. Bangor, Orono, Milford and Orrington have not responded yet.</p>	

Bike/Ped Study Meeting	Connie sent out a Doodle Poll to get everyone's availability for the Bike/Ped Advisory Committee meeting to review the draft Plan. She asked that anyone who has not done so to please respond. She also asked that everyone review the draft plan and submit comments.	
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Topic	Discussion	Action
Adjournment		<i>The meeting was adjourned at 10:25 a.m.</i>