

Bangor Area Comprehensive Transportation System

Policy Committee Meeting Minutes

October 15, 2019

Machias Savings Bank

Members

Name	Representing
Rob Yerxa	Town of Orono
John Theriault	City of Bangor
John Rouleau	City of Old Town
Kyle Drexler	Town of Orono
Jeremy Caron	City of Brewer
Laurie Linscott	City of Bangor
Eric Willett	City of Bangor
Belle Ryder	Town of Orono
Joe Hayes	Town of Orrington
Linda Johns	City of Brewer

Maine DOT/FHwA

Name	Representing
Darryl Belz	Maine DOT
John Devin	Maine DOT

Staff

Name	Representing
Rob Kenerson	BACTS
Cindy Meservey	BACTS
Dianne Rice-Hansen	BACTS
Connie Reed	BACTS

Approval of Meeting Minutes

Topic	Discussion	Action
Minutes	Rob Yerxa called the October 15 meeting of the Bangor Area Comprehensive Transportation System Policy Committee to order at 9:30 a.m. at the Machias Savings Bank.	<i>Eric Willett made the motion to accept the minutes of the September 17, 2019 Policy Committee. Belle Ryder seconded the motion. Unanimously approved.</i>

Executive Director Search

Topic	Discussion	Action
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	<p>The Search Committee has been established with Belle Ryder being named chair of the committee. The first meeting was earlier in October, and the Committee worked on the job description and posting. A copy of these were sent out with the meeting notice.</p> <p>The posting has already gone out to job boards – AMPO, MMA, Indeed, and Public Works. There will be no print advertisement. The application packet is due November 8. Rich, Lori and John will give brief phone calls to applicants as prescreening. The applications will be given to the Committee on November 15, which is their next meeting. Belle will provide the Policy Committee with a list of candidates at the November 19 Policy Committee meeting. They are looking to schedule interviews the week before Thanksgiving.</p> <p>Once the process is completed, all applications will be given to BACTS to keep on file for mandatory two-year hold.</p>	
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Transit Report

Topic	Discussion	Action
	<p>The final report on the Transit Study will be on the City’s website, Facebook and Twitter.</p> <p>The Triennial Review was completed last week. Laurie doesn’t have the draft of the findings yet, should receive it within 20 days. Findings included needing a system for procurement, create a document explaining how financial management is done, the EEO plan needs tweaking, and operating hours need to be defined on the website.</p> <p>Once the Community Connector receives the draft report, they have 10 days to respond to the findings with corrective actions that have been taken. If the corrective actions adequately address the finding(s), the finding(s) will not be documented in the final report. The final report of findings will be issued within 45 days, and the Community Connector will have 90 days from the</p>	

	<p>date of the final report to take the appropriate corrective actions.</p> <p>The next five new buses will all be built and shipped by November 8. They should all be in service the week of Thanksgiving.</p>	
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Technical Issues

Topic	Discussion	Action
	<p>Bangor</p> <ul style="list-style-type: none"> The 50/50 project on Union Street has been milled. A shim will be done in two weeks, with curb being finished in November. Sewer and water work is being done on Main Street. <p>Brewer</p> <ul style="list-style-type: none"> Rapid Rectangular Flashing Beacon is going in on North Main Street by the end of this week. <p>Old Town</p> <ul style="list-style-type: none"> The Old Town Airport is building a new six bay hangar. The Border Patrol is relocating its Air Operations from Houlton to Old Town and the Helicopter will be housed at the airport. Because of the sewer project on Stillwater Avenue, traffic is closed to inbound traffic from 7:30 a.m. to 9:00 a.m. There is a detour down Bennoch Road, across the bridge and down College Avenue. Police are out directing traffic. Two lane traffic on Stillwater Avenue opens at the end of the day. Preliminary plans for Center Street signals estimate the project cost will be \$606,000. Some geometric changes required for pedestrian ADA compliance and squaring up the crosswalk. 	

Maine DOT Report

Topic	Discussion	Action
	John Devin told the Committee that the bid opening for the Ohio Street overpass is scheduled	

	<p>for Wednesday. It is anticipated that project will be completed October 31, 2020.</p> <p>The drainage work being done on Route 1A in Hampden will be completed by the end of next week.</p> <p>A new guardrail was installed on I-95 southbound near Chase Road to protect the public from the variable message sign pole.</p>	
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Other Business

Topic	Discussion	Action
Rob Kenerson	<p>Rob will be in Baltimore, Maryland all next week for the AMPO conference. He plans on taking a copy of the job posting for AMPO's job board.</p> <p>BACTS staff attended Streetlight Data training in South Portland last Tuesday. There is so much data that you really need to pinpoint what you want out of it. Staff will do a presentation at next month's meeting. Dianne will still need to do traffic counts to calibrate.</p>	

Topic	Discussion	Action
Adjournment		<i>The meeting was adjourned at 10:07 a.m.</i>