

Bangor Area Comprehensive Transportation System

Policy Committee Meeting Minutes

January 21, 2020

Brewer Auditorium

Members

Name	Representing
Rob Yerxa	Town of Orono
John Theriault	City of Bangor
Linda Johns	City of Brewer
Jeremy Caron	City of Brewer
Frank Higgins	City of Brewer
Eric Willett	City of Bangor
Belle Ryder	Town of Orono
Sean Currier	Town of Hampden
John Rouleau	City of Old Town
Kyle Drexler	Town of Orono
Joe Hayes	Town of Orrington
Ted Trembley	City of Bangor

MaineDOT/FHWA

Name	Representing
Darryl Belz	MaineDOT
Randall Barrows	MaineDOT
John Devin	MaineDOT

Staff

Name	Representing
Rob Kenerson	BACTS
Sara Devlin	BACTS
Cindy Meservey	BACTS
Dianne Rice-Hansen	BACTS
Connie Reed	BACTS

Approval of Meeting Minutes

Topic	Discussion	Action
Minutes	Rob Yerxa called the January 21, 2020 meeting of the Bangor Area Comprehensive Transportation System Policy Committee to order at 9:37 a.m. at the Brewer Auditorium.	<i>Frank Higgins made the motion to accept the minutes of the December 17, 2019 Policy Committee. Jeremy Caron</i>

		<i>seconded the motion. Unanimously approved.</i>
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Meet Sara Devlin

Topic	Discussion	Action
	<p>Rob Yerxa introduced Sara to the Committee.</p> <p>Sara’s first day is Monday, January 27. She is originally from this area so she is very excited to be back and joining an organization with a different structure. Sara was the Director at PACTS where she was an employee of Greater Portland Council of Governments.</p> <p>Sara is eager to learn about the region and get to know the Policy Committee members. She thanked the hiring committee and said the process went smoothly.</p>	

BACTS Projects for 2020-2023 TIP

Topic	Discussion	Action
	<p>Rob Kenerson explained that the documents sent out are the BACTS and MaineDOT projects for this area that will be in the STIP. The list needs to be included in BACTS TIP.</p> <p>The list of FHWA MPO Sponsored Projects are the projects chosen by the Policy Committee over the years. Some may be completed, but if there is any money in the project WIN, it stays on the list.</p> <p>The second FHWA list is MaineDOT sponsored projects in the BACTS area. These projects are chosen by MaineDOT; however, these projects must also be included in the Policy Committee approved TIP because they are within the BACTS region.</p> <p>Rob asked the members to look through the lists and contact him about any problems or concerns with any of the projects listed, or any that may have been omitted. Staff will be reviewing the lists and preparing any necessary edits. Approval of the Final TIP, barring receipt of any negative public comment, will be requested at the February meeting. Today, authorization is needed for staff to publish the draft TIP for the required</p>	<p><i>Belle Ryder made the motion to authorize BACTS staff to post the draft 2020-2023 TIP document for public comment when ready. Sean Currier seconded the motion. Unanimously approved.</i></p>

	<p>30-day public comment period once the document is completed.</p> <p>Rob also told the group that the February meeting has been changed to Monday the 24th in order to accommodate Commissioner Van Note's schedule, who will be coming to speak with the group. Jennifer Brickett, the new Director of Planning at MaineDOT will also be attending.</p> <p>John Devin suggested everyone read the Commissioner's letter in the workplan, which is on the MaineDOT website.</p>	
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PM-1 2020 Safety Performance Targets

Topic	Discussion	Action
	<p>All MPOs are required to prepare PM-1 Safety performance targets annually on or before February 27. Each MPO can either adopt the state targets or create their own. The MaineDOT Office of Safety provided the State 2020 targets and historic information as well as BACTS region targets and historic information. The BACTS region has lower rates of fatalities and serious injuries than the State as a whole. If and MPO chooses to adopt MPO-specific safety targets, they must provide the methodology used to develop the data used in creating the targets, as well as demonstrate that investments made are working toward meeting the targets.</p> <p>Belle asked if there is any benefit to adopting a region-specific target.. There is no specific benefit for an MPO having region-specific targets and there is no penalty for an MPO that does not meet their targets. However, if a State does not meet, or at least make progress toward meeting their targets, FHWA could put limitations on the State's funding, which could potentially affect the MPO.</p> <p>The unofficial 2019 total from the MaineDOT public crash query tool for the BACTS region shows 11 Fatalities; 29 Serious Injuries; and 13 Nonmotorized Fatalities and Serious Injuries. Totals for the State show 162 Fatalities; 657</p>	<p><i>Belle Ryder made the motion to adopt and support the State's 2020 PM-1 Safety Performance Targets. Linda Johns seconded the motion. Unanimously approved.</i></p>

	Serious Injuries; and 78 Nonmotorized Fatalities and Serious Injuries.	
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2020-2023 Transit State of Good Repair Performance Targets

Topic	Discussion	Action
	<p>Performance-based planning requirements state that the TIP must include a description of the anticipated effect of the TIP toward achieving performance targets identified in the Metropolitan Transportation Plan, linking investment priorities to those performance targets.</p> <p>Actual performance for 2019 compared to targets set was reviewed. Three new buses were added to the fleet in fiscal year 2019 and six vehicles were retired. The overall target for rolling stock for fiscal year 2019 was 34.62% and actual performance was 34.78%.</p> <p>. Transit agencies are required to set performance targets annually and share them with the MPO, but MPOs are only required to set performance targets with the update of the Metropolitan Transportation Plan. As implementation of the rule was effective after the date of adoption of the MTP, the Metropolitan Planning Area performance targets are not included in the MTP. Since this was not included in the MTP, transit state of good repair performance targets from 2020-2023, when the next MTP is due to be updated, have been prepared and presented for review and approval of the Policy Committee.</p> <p>At the November meeting, the Committee voted to update the rolling stock definitions and useful life benchmarks to better align with those metrics currently being used by the City of Bangor Community Connector.</p> <p>The rolling stock performance target calculations presented for FY2020-2023 are based on the following assumptions:</p> <ul style="list-style-type: none"> • Adding 7 new standard buses and retiring 4; Adding 3 new minivans and retiring 1 in FY 2020 	<p><i>Belle Ryder made the motion to approve the 2020 - 2023 Transit State of Good Repair Performance Targets. Eric Willett seconded the motion. Unanimously approved.</i></p>

	<ul style="list-style-type: none"> • Adding 3 new standard buses and retiring 1; Retiring 3 extended life buses in FY 2021 • Adding 2 new standard buses and retiring 1; Retiring 2 extended life buses in FY 2022 • Adding 2 new standard buses and retiring 3 in FY 2023. <p>The facilities actual performance for 2019 was reviewed. Forty percent of Administrative and Maintenance Facilities exceeded the benchmark and 100 percent of Passenger and Parking Facilities exceeded the benchmark. Four out of seven of the total facilities or 57.14% exceeded the benchmark. No facilities performance targets were set for 2019.</p> <p>The facilities performance target calculations presented for FY2020-2023 are based on the following assumptions:</p> <ul style="list-style-type: none"> • Construction on the Pickering Square Parking Garage completed during calendar year 2020. • Construction of new Transit Depot in Pickering Square completed in calendar year 2022. • No other facility construction/renovation projects are planned. <p>There are no ramifications if the MPO does not meet performance targets. The MPO must link investment priorities in the TIP to meet performance targets and provide a description of the anticipated effect of the TIP toward achieving the performance targets. The MPO must also provide a system performance report in the MTP that evaluates the condition and performance with respect to the performance measures and progress made toward reaching performance targets.</p>	
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Technical Issues

Topic	Discussion	Action
	<p>Old Town</p> <ul style="list-style-type: none"> • Three of the five test borings for mast arm foundation design are done. Should receive 	<p><i>Frank Higgins made the motion to approve moving \$44,759.00 from WIN 022446 Orrington Route 15 to</i></p>

	<p>a report by the end of January. The DOT survey hasn't happened yet. Rob asked Darryl Belz to check with Dan Loring.</p> <p>Brewer/Orrington Projects</p> <ul style="list-style-type: none"> • Bids were opened last week. Dianne provided a sheet showing results. She explained that the State requires 3% on top of the low bid for contingencies. • Orrington had enough to fund construction with a \$49,000 surplus. • Brewer was over by \$148,254. • The Holding WIN has \$227,090 federal and \$67,460 state funds. BACTS has received permission to use the reserve from the Holding WIN. This will leave the reserve short \$89,121 in Federal dollars. Replenishing this reserve will be required from future allocations. • BACTS staff recommends using the surplus from the Orrington project and funds from the Holding WIN to cover the shortfall in the Brewer project. <p>Bangor</p> <ul style="list-style-type: none"> • The Sylvan Trail V project has gone out to bid. • Ted is working on the Main Street design. <p>Hampden</p> <ul style="list-style-type: none"> • Sean is figuring out timelines for the Western Avenue sewer project that runs from 1A to 202. He's working to get the project out to bid. 	<p><i>the Holding WIN 14272.40 and transfer \$133,429.00 from the Holding WIN 14272.40 to WIN 022410 Brewer South Main Street to cover the shortfall. Belle Ryder seconded the motion. Unanimously approved.</i></p>
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Maine DOT Report

Topic	Discussion	Action
	<p>John Devin told the Committee that the bridges over the Soundabscook Stream are in the design phase. There will be a working detour during construction. The northbound work will be done in 2021 and the southbound work will be done in 2022.</p> <p>The MPI program has changed. Some of the smaller towns with lower property values may qualify for up to 70% state share of project cost.</p>	

Other Business

Topic	Discussion	Action
	<p>Rob had sent out a copy of the IRS 990. There were no concerns from the Board of Directors, so he is going to tell the auditor to file it.</p> <p>BACTS has received local share from everyone except Bangor and Veazie.</p> <p>Rob spoke with Peter Mills about Streetlight Data. He explained that BACTS could only contribute \$10,000, rather than the \$40,000 requested. The new contract will begin at the end of March. He would like to have Monika do a demo for the Policy Committee as she knows far more about what can be done with the data than Rob does.</p> <p>Rob reminded everyone that the February meeting has been changed. The Policy Committee will meet on February 24 at Machias Savings Bank in Brewer.</p>	

Topic	Discussion	Action
Adjournment		<i>The meeting was adjourned at 10:25 a.m.</i>