



Attachment A

**Policy Committee Meeting
July 21, 2020 @ 9:30 a.m.
Zoom Meeting**

Committee Members	Affiliation
John Theriault	Bangor
Laurie Linscott	Bangor/Community Connector
Eric Willett	Bangor
Linda Johns	Brewer
Frank Higgins	Brewer
Jeremy Caron	Brewer
Belle Ryder	Orono
Rob Yerxa	Orono
Kyle Drexler	Orono
Sean Currier	Hampden
Amy Ryder	Hampden
John Rouleau	Old Town
MaineDOT	
Chris Mann, Darryl Belz, Patrick Adams	
BACTS	
Sara Devlin, Dianne Rice Hansen, Cindy Meservey	
Guests	
Lynn Frazier, JW Sewall	

1) Call to Order

Rob Yerxa called the meeting to order at 9:33 am.

2) Public Comment

There were no public comments.

3) Approval of June 16, 2020 BACTS Policy Committee meeting minutes

Eric Willett moved to accept the minutes, and John Theriault seconded. The minutes were accepted, as written, unanimously.

4) Staff Report

Staff provided the committee with the monthly staff report. Sara mentioned that the office coordinator job posting, posting will close at end of July.

5) Election of new Policy Committee Officers

In accordance with the BACTS Bylaws, all officers shall be elected biannually by the Policy Committee at the July meeting in even years. Rob Yerxa has served as the Chairman for the past 4 years, John Theriault is the Vice Chairman and Linda Johns is the Secretary/Treasurer. New elected officers should be from a variety of municipalities. New officers will be elected for a minimum of two years . Secretary/Treasurer position – Per by laws they are separate but can be done by one individual. The following positions were nominated and approved:

- Chair – President
Linda Johns nominated John Theriault to be chair, Laurie Linscott seconded.
None opposed. Unanimous approval.
- Vice Chair
Frank Higgins nominated Belle Ryder. Linda Johns seconded.
None opposed. Unanimous approval.
- Secretary/Treasurer
Belle Ryder nominated Linda Johns. Laurie Linscott seconded.
None opposed. Unanimous approval.

6) Work Plan Development

Staff presented funding options to the Committee for the 2023 Capital Improvement allocation and the remaining 2022 allocation. There are primarily two options for the 2022 remaining allocation. (Both can be completed the funding available.

- 1) Fund Penobscot Corridor Project WIN 0231114.00 \$727,651.00
- 2) Replenish the Holding WIN 014272.40 to meet the 10% reserve \$66,481.00 (Federal \$ only)

Motion – Belle Ryder moves to approve options 1 and 2. Eric Willett seconded.

Rob Yerxa asked to approve option 1 and then just allocate any remaining balance to the Holding WIN.

Discussion further ensued regarding these options for remaining funds – Place in Holding WIN vs. not. Following the discussion, group decided to vote on 2022 and 2023 work plan at the same time. Subsequently Belle Ryder, withdrew her previous motion.

Typically the Capital Improvement Program allocations are divided up as a percentage for each project type which allows for a starting point on the amount of funding available for each category. The Committee decided not to do this with the 2023 allocation. –

Since both the South Main Street (Brewer) and Hancock Street (Bangor) projects were so large, discussions focused if it was possible to split these project into smaller sections. and fund part with the 2023 allocation and resubmit the other portions or consideration in 2024.

John Theriault decided that a portion of the Hancock Street project (Bangor) would not last until the 2023 construction season so the Bangor will apply for an MPI for that portion and resubmit the other portion for funding consideration in 2024.

Belle Ryder suggested to fund the Penobscot Corridor with the remaining 2022 allocation, and leave a balance of \$59,250 available to put towards 2023 project if needed. After more discussion it was decided that South Main Street (Brewer) and Oak Street (Bangor) would be funded at 100%.

Belle Ryder made the following motion

Allocate \$654,854 of the remaining 2022 funding to the Penobscot Corridor (Bangor)

Allocate \$36,382.00 of the 2022 allocation and \$540,800 of the 2023 allocation to fund Oak Street (Bangor)

Allocate \$1,239,350.00 of the 2023 allocation to fund South Main Street (Brewer).

Transfer any remaining 2022 allocation funds to the holding WIN 014272.40 which will replenish the 10% reserve and leave a surplus.

Frank Higgins seconded. Motion approved.

7) Bangor Odlin Road/ Route 2 Study

During the past several months, staff has been working with the City of Bangor on developing the Request for Proposals for the Oldin Road/Route 2/I-395 study. The study team invited 5 firms to submit study proposals. We received 5 strong proposals, which the scoring team reviewed, evaluated, and scored, based on qualifications. The scoring team met on July 10th to discuss the scores and has selected J.W. Sewall to enter into contract negotiations.

Final Price - \$27,096.47 with a negotiated scope.

Frank Higgins made a motion to, **Authorize the BACTS Executive Director to enter into contract negotiations with J.W. Sewall for the Odlin Road/Route 2 traffic study.**

Rob Yerxa seconded. Motion approved.

8) Stay at Home Directive Traffic Analysis

Staff completed an analysis of traffic volume from March 15 to May 15, 2020 compared to the same time period in 2019. The analysis shows that overall traffic volume in 2020 was 48 percent lower than during the same time in 2019. Trips with

origination points and exit points in the BACTS region both decreased by approximately 50.8 percent, with all analyzed origination and exit points experiencing decreases. Orono – BACTS put counters out – got a lot of speed data. Appreciated the assistance from BACTS on this matter.

9) Transit Report

BACTS hosted a transit retreat in May. The retreat was well attended. BACTS is working with the City of Bangor on next steps and post retreat activities. Laurie Linscott gave a brief update on the Community Connector operations and service. The Community Connector is Open to public. Masks given out, public are doing well with compliance in wearing face coverings. ADA pick up service going well. Newest employee Rob K., has his permit.

10)Project Updates

Members provide updates on current projects

11)MaineDOT Report

MaineDOT staff provided updates on the estimates and bicycle/pedestrian work in the region

12)Other Business

Staff provided a brief update on areas of focus for the next several months:

- Website
- Transit Structural analysis
- Long Range Plan Update Scoping
- Transportation Improvement Program Scoring

13)Adjourn

Frank Higgins motioned to adjourn; Bell Ryder seconded. The motion was approved unanimously.