



BACTS Non-Profit Board Meeting

July 19th, 2022

9:30 AM

ZOOM Meeting

Agenda

1) Election of BACTS Chair, Vice Chair, and Secretary/Treasurer

The BACTS Chair, Vice Chair, and Secretary/Treasurer hold their position for two years at a time.

Proposed Action: *Elect the BACTS Chair, Vice Chair, and Secretary/Treasurer to serve from July 2022 through June 2024.*

Policy Committee Meeting

July 19th, 2022

9:35 AM

ZOOM Meeting

Agenda

1) Call to Order

2) Public Comment

Members of the public in attendance of today's meeting have an opportunity to provide public comment on today's agenda items.

3) Approval of June 21st, 2022 BACTS Policy Committee Meeting Minutes (Attachment A)

4) Staff Report (Attachment B)

5) BACTS' 2022-2025 Transportation Improvement Program (TIP)

Staff Report

MaineDOT has requested the following amendment to the BACTS 2022-2025 TIP. Add WIN 26718.00 (Orrington, Route 15 (Beginning 0.05 of a mile north of Quarry road and extending north 2.75 miles), Ultra-Thin Bonded Wearing Course) to the BACTS 2022-2025 TIP. Total funding for this project is \$739,608 and is being funded from the Statewide holding WIN for light treatments.

Proposed Action: *Approve the amendment as written above to be posted for a 10-day public comment period and added to the BACTS 2022-2025 TIP.*

6) BACTS Projects Supplemental Needs (Attachment C)

Staff Report

MaineDOT has provided BACTS with the estimated project needs for all BACTS' currently funded projects. This list does not include the TIP amendment approved by the Policy Committee in June

for the Bangor State Street Mill and Fill project. Staff will work with MaineDOT to update all project estimates for 2022-2025 projects, and provide an updated assessment at the September Policy Committee Meeting

Proposed Action: For discussion only.

7) BACTS Service Provider Grant Application

Staff Report

Staff has heard interest from nearby communities about receiving assistance applying for a Community Action Grant. In order to provide assistance BACTS will need to apply for the next round of Service Provider Grants due in August.

Proposed Action: Approve the BACTS Service Provider Grant Application.

8) BACTS UPWP Budget (Attachment D)

Staff will provide budgetary information regarding the 2022-2023 UPWP budget.

Proposed Action: For discussion only.

9) Transit Updates

Staff and The Community Connector will provide updates on transit studies, operations, or other transit related items.

Proposed Action: For discussion only.

10) Project Updates

Members will provide updates on BACTS funded construction projects in the region.

Proposed Action: For discussion only.

11) MaineDOT Report

MaineDOT staff will provide an update on any MaineDOT projects, policies, or plans.

Proposed Action: For discussion only.

12) Other Business

Discussion of other items not on today's agenda.

13) Upcoming Meetings

Transit Committee - July 19th, 2022

BACTS Summer Outing - August 18th, 2022 at Orono Brewing Company on Margin Street in Orono from 4PM-6PM. Appetizers will be provided.



Attachment A
BACTS Policy Committee Meeting
June 21st, 2022 via ZOOM

Minutes

Committee Members	Affiliation
Aaron Huotari John Theriault	Bangor
Jeremy Caron Linda Johns	Brewer
Amy Ryder	Hampden
Rob Yerxa	Orono
EJ Roach	Old Town
David Pardilla	Penobscot Nation
MaineDOT / FHWA	
Darryl Belz, Randall Barrows	
BACTS	
Sara Devlin, Madeline Jensen, Paige Nadeau, Mary O'Flaherty	

1) Call to Order

Meeting was called to order by John Theriault at 9:30AM.

2) Public Comment

There were no public comments.

3) Approval of April 19th, 2022 BACTS Policy Committee Meeting Minutes

Jeremey Caron made a motion to approve the minutes as written, seconded by Aaron Huotari. Roll call was taken, three members abstained from voting, rest unanimously approved.

4) Staff Report

Sara Devlin asked the committee if there were any questions regarding the staff report. No comments or questions from the committee.

5) Vulnerability Assessment

Staff Report

The study team and the consultant team held the Phase 1 - Vulnerability Assessment Kick Off meeting to initiate the study. Next step is data collection and identification of stakeholders and an advisory committee.

Proposed Action: *For discussion only.*

Madeline Jensen gave a brief presentation and overview of the GHG inventory and vulnerability assessment including the timeframe, end goals, deliverables, and costs associated with Phase 1 as well as a high level overview of expectations for Phase 2. Maddie also gave an overview of the expectations for the data collection phase which is currently ongoing for this project as well as the

development of a steering committee, which is expected to be created in the coming months. Members of the group also discussed various funding opportunities including the Community Resilience Partnership which has multiple funding rounds available before phase 2 is expected to start, municipalities are encouraged to apply and ask BACTS for assistance in the application process, if needed.

6) 2025 Federal Highway Capital Funding Allocation

Staff Report

In 2021 the BACTS Transportation Improvement Program Committee revised the project prioritization and selection process, which allowed for a more efficient selection process. BACTS Staff utilized the new process to score projects for programming with the 2024 and 2025 Federal Highway Administration capital funding allocations. In July 2021, the BACTS Policy Committee approved project selection for the FY 2024 FHWA capital funding allocation, leaving the 2025 FY FHWA project selection to be approved in 2022. Today the BACTS Policy Committee will discuss the status of existing projects and approve the projects to be funded with the 2025 FY FHWA capital funding allocation.

Proposed Action: *Select projects to be funded with 2025 Federal Highway Funding allocation and provide list to MaineDOT for inclusion in the three-year Work Plan development and the four-year TIP/STIP development.*

Sara Devlin provided a brief presentation and overview of the 2025 capital project selection process. Next steps are for the projects to be approved by the committee and submitted to MaineDOT for inclusion in the three year work plan and TIP/STIP development. Sara Devlin also updated the group that additional funding may become available and encouraged the TIP group to be prepared to have those discussions for future project selection coming up. Sara Devlin also discussed how projects are coming in over budget and is working with MaineDOT to address, going forward MaineDOT encourages project estimates to be reviewed to ensure they are reasonable given current market conditions.

Rob Yerxa made a motion to select the projects in the listing as written, Aaron Huotari seconded. Roll call taken, unanimously approved.

7) Bus Stop Designation Project Update

Staff Report

The public outreach phase of this project is underway. Public outreach will run from June 20th - July 20th. In addition to a hybrid public meeting on June 29th, there will be numerous other avenues for receiving public feedback. This project is being advertised through a press release, newspaper ads, and an informational flier which will be distributed online, in town offices, and to local organizations.

Proposed Action: *For discussion only.*

Madeline Jensen provided a brief presentation and update on the project. Members of the group are encouraged to spread the word about this project.

8) Bipartisan Infrastructure Law (BIL) Safe Streets and Roads for All Grant Program

Staff Report

The BIL has established a 5 year discretionary program which funds initiatives that prevent roadway deaths and serious injuries. Eligible activities include developing or updating a Safety Action Plan, conducting planning and design work to support the Safety Action Plan, or implementing projects identified in the Safety Action Plan. This funding can be accessed by MPOs, local tribes, municipalities, transit agencies, or can be applied for jointly by these groups. This year's grant round is due September 15th.

Proposed Action: For discussion only.

Madeline Jensen provided a brief presentation and overview of the BIL. Madeline provided an overview on the cost share, with required local match as well as an overview of the application process for this grant. Members of the group are encouraged to reach out to BACTS staff if interested in applying. The group discussed having an MPO based application approach versus a municipality based approach. Sara Devlin encouraged members to communicate with BACTS when applying for various funding opportunities to ensure that on a regional level various needs are being met. BACTS Staff will reach out to Patrick Adams to check in regarding if the Pedestrian Safety Action Plan from the Heads Up program is applicable to the Safety Action Plan for this funding opportunity as well as asking additional questions on if a municipality can apply outside of a regional application.

9) BACTS UPWP Budget

Staff will provide budgetary information regarding the 2022-2023 UPWP budget.

Proposed Action: For discussion only.

Sara Devlin provided an overview, and also updated the committee that a Planner has been hired and is starting soon, no additional questions or comments from the committee at this time.

10) Transit Updates

Staff and The Community Connector will provide updates on transit studies, operations, or other transit related items.

Proposed Action: For discussion only.

Courtney O'Donnell provided an update. This was the first Saturday without service for the Community Connector, they are hoping to resume Saturday service by the time the Transit Center opens. The Community Connector is also developing a course for training opportunities for new hires to help with the workforce shortage. The State has contracted a consultant who approached the Community Connector regarding the creation of an electrification plan which will help them to plan for the future.

John Theriault provided an update on the Transit Center, construction is ongoing and expected to wrap around mid October.

11) Project Updates

Rob Yerxa provided an update on Orono projects

- Pre Construction meeting has been held for the large culvert replacement project. Sargent is expected to start soon. This project will have a detour and closure of Route 2 for most of August and the detour will go to I-95.

Jeremy Caron provided an update on Brewer projects

- Pre Construction meeting for phase 3 of riverwalk happened recently, work expected to start in July.
- State Street and North Main Street MPI repaving project expected to start in July.
- Opening bids for other municipal paving in coming weeks.

John Theriault provided an update on Bangor projects

- Hancock Street - mill and fill started
- Contractors working on State Street from Broadway to Hancock, getting ready to mill

- Opened bids last wednesday for other portion of State Street from Hancock to Hogan, bids were a little high
- Grandview Avenue sidewalk improvements going out to bid soon
- Penobscot Corridor, foundations have been designed and sent to MaineDOT for review.

12) MaineDOT Report

Randall Barrows provided an update

- Starting work on Orono culvert project with testing for utilities
- Group of projects on Route 15 heading toward Kenduskeag started milling last week.

13) Other Business

Sara Devlin asked the members about thoughts regarding a transfer from the BACTS Holding WIN to WIN 23521.00, a Bangor project for State Street from Hancock to Hogan Road. The overall budget for this project was around \$982,000 and MaineDOT is projecting around \$62,000 in additional funding needed. Sara Devlin asked the group to discuss a transfer not to exceed \$80,000 from the BACTS Holding WIN to WIN 23521.00, after the group authorizes this transfer, BACTS will post this amendment for a ten day public comment period and then notify MaineDOT after the public comment period has ended.

Rob Yerxa made a motion to move up to \$80K from the BACTS Holding WIN to WIN 23521.00 for the Bangor project for State Street from Hancock to Hogan. Aaron Huotari seconded, roll call was taken and unanimously approved.

14) Upcoming Meetings

Policy Committee - July 19th, 2022

Transit Committee - July 20th, 2022

The meeting was called to adjourn by Linda Johns and seconded by Jeremy Caron. Meeting was ended at 10:35AM.



Attachment B

Staff Report

June 2022

BACTS Planner - BACTS has hired a Planner, they are starting later this month.

Infrastructure Investment and Jobs Act (IIJA) - Staff continues to monitor the BIL and gather information as it becomes available, including attending Notice of Funding Opportunity webinars. Working with MaineDOT on apportionment.

Data Collection for GHG Inventory and Vulnerability Assessment - Staff have spoken with each municipality in the BACTS region about our data collection needs. We hope to continue to receive data from towns in the coming weeks.

Bus Stop Designation Project - Staff held a public meeting on the 29th to receive public feedback. Staff have also been responding to comments received via email, website survey, and the public meeting. The Public Comment Period ends on July 20th.

Traffic Incident Management (TIM) - The TIMS website development is underway. Staff is working on content for the website. The website is anticipated to be completed by the end of Summer.

Regional Traffic Signal Inventory Phase 2 - Staff met with Sebago to discuss the next phase for the Regional Traffic Signal Inventory. Sebago is preparing a scope of work for the signal group to review. Phase 2 should begin early this Fall.

Service Provider RFP - Staff have continued to hear interest from rural communities looking to get assistance during the next round which is due in August.

Meetings and Conferences

- MaineDOT Coordination Meetings
- TIMS - FHWA webinar
- RAISE GRANT webinar
- Maine DOT Long Range Plan Meeting
- Statewide Strategic Transit Plan meeting
- MaineDOT - MPO Monthly Check in Meeting
- CAAP Advisory Committee meeting
- Meeting with Dan Dixon at UMaine
- Maine State Rail Plan
- Meeting with Jonathan Rublin/Kathryn Ballingall-UMaine
- Charging Forward- Bringing Electric Vehicles to Rural America

Attachment C

BACTS Project Data - Supplemental Needs

by Advertise Year

Date run:
6/28/2022

Yellow highlights indicate a cost estimate that exceeds available funding.

WIN	Title	Scope	Developer Responsibility	Sponsor	Status	Lead Unit	Project Manager	Most Recent Estimate Date	Total Estimate	Total Available Funds	Supplemental Needs	PDR	PSE	Advertise	Award	Construction Begin
2022																
023112.00	BREWER, ROUTE 9	INTERSECTION IMPROVEMENTS W/ SIGNAL	LOCALLY ADMINISTERED	BACTS	ACTIVE	MULTIMODAL PROGRAM	Daniel Loring	5/19/2022	\$208,500.00	\$188,810.00	-\$ 19,690.00	5/19/2022	7/13/2022	8/3/2022		9/19/2022
023114.00	BANGOR, ROUTE 2	INTERSECTION IMPROVEMENTS W/ SIGNAL	LOCALLY ADMINISTERED	BACTS	ACTIVE	MULTIMODAL PROGRAM	Daniel Loring	5/19/2022	\$771,900.00	\$753,115.00	-\$ 18,785.00	5/19/2022	7/13/2022	8/3/2022		9/19/2022
023521.00	BANGOR, STATE STREET	MILL AND FILL	LOCALLY ADMINISTERED	BACTS	ACTIVE	MULTIMODAL PROGRAM	Daniel Loring	6/22/2022	\$1,043,948.00	\$981,948.00	-\$ 62,000.00	4/28/2022	5/13/2022	5/25/2022		7/11/2022
023971.00	OLD TOWN, ROUTE 2	INTERSECTION IMPROVEMENTS W/ SIGNAL	LOCALLY ADMINISTERED	BACTS	ACTIVE	MULTIMODAL PROGRAM	Daniel Loring	6/2/2022	\$905,000.00	\$905,000.00	\$ 0.00	1/19/2021	11/9/2022	11/30/2022		2/6/2023

Total Supplemental Needs 2022 -\$ 100,475.00

2023																
025377.00	BREWER, SOUTH MAIN STREET	MILL AND FILL	MaineDOT	BACTS	ACTIVE	HIGHWAY PROGRAM	Randall Barrows	7/29/2020	\$1,239,350.00	\$1,239,350.00	\$ 0.00		2/8/2023	3/1/2023		5/1/2023
025379.00	BANGOR, OAK STREET	MILL AND FILL	LOCALLY ADMINISTERED	BACTS	ACTIVE	MULTIMODAL PROGRAM	Daniel Loring	6/30/2021	\$577,182.00	\$577,182.00	\$ 0.00	11/16/2022	3/15/2023	4/5/2023		6/5/2023

Total Supplemental Needs 2023 \$ 0.00

2024																
023573.00	BANGOR, STATE STREET	INTERSECTION IMPROVEMENTS W/ SIGNAL	LOCALLY ADMINISTERED	BACTS	ACTIVE	MULTIMODAL PROGRAM	Daniel Loring	8/20/2021	\$392,650.00	\$310,000.00	-\$ 82,650.00	5/17/2023	6/12/2024	7/3/2024		8/19/2024
026348.00	ORONO, ROUTE 2	MILL AND FILL	MaineDOT	BACTS	ACTIVE	HIGHWAY PROGRAM	Randall Barrows	8/2/2021	\$585,849.00	\$585,849.00	\$ 0.00	5/12/2023	2/8/2024	2/29/2024		4/25/2024
026350.00	BREWER, STATE STREET	MILL AND FILL	MaineDOT	BACTS	ACTIVE	HIGHWAY PROGRAM	Randall Barrows	8/2/2021	\$843,714.00	\$843,714.00	\$ 0.00	5/12/2023	2/1/2024	2/22/2024		4/18/2024
026352.00	BREWER, PARKWAY SOUTH	MILL AND FILL	MaineDOT	BACTS	ACTIVE	HIGHWAY PROGRAM	Randall Barrows	8/2/2021	\$542,360.00	\$542,360.00	\$ 0.00	5/12/2023	2/1/2024	2/22/2024		4/18/2024
026354.00	BANGOR, KENDUSKEAG AVE AND GRIFFIN ROAD	INTERSECTION IMPROVEMENTS W/ SIGNAL	LOCALLY ADMINISTERED	BACTS	INACTIVE	MULTIMODAL PROGRAM	Daniel Loring	8/2/2021	\$265,589.00	\$265,589.00	\$ 0.00	12/21/2022	3/13/2024	4/3/2024		5/27/2024
026356.00	BREWER, PARKWAY SOUTH AND WILSON STREET	INTERSECTION IMPROVEMENTS W/ SIGNAL	MaineDOT	BACTS	ACTIVE	MULTIMODAL PROGRAM	Daniel Loring	8/2/2021	\$74,151.00	\$74,151.00	\$ 0.00	10/26/2022	1/17/2024	2/7/2024		4/1/2024

Total Supplemental Needs 2024 -\$ 82,650.00

Projects Awarded

020898.00	ORONO, ROUTE 2	LARGE CULVERT REPLACEMENT	MaineDOT	BACTS	ACTIVE	HIGHWAY PROGRAM	Randall Barrows	6/9/2021	\$1,099,902.15	\$1,221,750.00	\$ 121,847.85	7/6/2018	4/30/2021	5/19/2021	7/23/2021	7/14/2021
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Total deficit or surplus for awarded projects \$ 121,847.85

"Holdign WIN"

014272.40	BACTS, UNPROGRAMMED ALLOCATION	MPO PROGRAM MANAGEMENT	LOCALLY ADMINISTERED	BACTS	INACTIVE	PLANNING	Chris Mann			\$514,216.22	\$ 514,216.22					
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Total "Holding WIN" \$ 514,216.22 (\$422,349.27 Federal and \$91,866.95 State)

CY24 Unallocated

026346.00	BACTS, REMAINING ALLOCATION CY24	HIGHWAY IMPROVEMENT	MaineDOT	BACTS	INACTIVE	PLANNING	Darryl Belz	8/4/2021		\$158,487.00	\$ 158,487.00					
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Total Funding \$ 158,487.00 (\$126,789.60 Federal, \$15,848.70 State and \$15,848.70 Local)

Attachment D
BACTS 2022-2023 UPWP
As of 06/30/2022

Task	Project	Total Alloted	Total Spent	In-Kind	Total Remaining	Contract to Date Trend			Forecasted Trend (Projected Figures)				
						Acutal % Usage	Amount Should be as of 06/30	Variance	Total Remaining (Less In Kind)	Salary	Consultant	Direct Expenses	Estimated Remaining
	FHWA						25.0%						
1	Admin and Coordination	\$333,914	\$66,828	\$0	\$267,086	20.0%	\$83,479	\$16,651	\$267,086	\$194,027	\$0	\$16,456	\$56,604
2	Programming	\$64,000	\$4,251	\$0	\$59,749	6.6%	\$16,000	\$11,749	\$59,749	\$12,728	\$10,000	\$524	\$36,498
3	Data and Studies	\$198,500	\$26,052	\$0	\$172,448	13.1%	\$49,625	\$23,573	\$172,448	\$64,017	\$50,000	\$14,138	\$44,293
4	Planning	\$184,000	\$5,834	\$0	\$178,166	3.2%	\$46,000	\$40,166	\$178,166	\$17,465	\$50,000	\$2,536	\$108,165
5*	Unallocated 2020-2021	\$125,000	\$8,126	\$0	\$116,874	6.5%	\$31,250	\$23,124	\$116,874	\$2,752	\$102,791	\$0	\$11,331
Total FHWA		\$905,414	\$111,090	\$0	\$794,324	12.27%	\$226,354	\$115,264	\$794,324	\$290,988	\$212,791	\$33,655	\$256,890
	FTA												
1	Admin and Coordination	\$49,628	\$17,495	\$3,499	\$28,634	35.3%	\$12,407	-\$5,088	\$22,207	\$51,270	\$0	\$1,215	-\$30,277
2	Programming	\$31,200	\$1,750	\$350	\$29,100	5.6%	\$7,800	\$6,050	\$23,210	\$5,250	\$0	\$0	\$17,960
3	Data and Studies	\$31,200	\$0	\$0	\$31,200	0.0%	\$7,800	\$7,800	\$24,960	\$0	\$0	\$0	\$24,960
4	Planning	\$93,600	\$8,898	\$1,780	\$82,922	9.5%	\$23,400	\$14,502	\$65,982	\$26,694	\$0	\$0	\$39,287
Total FTA		\$205,628	\$28,143	\$5,629	\$171,856	13.69%	\$51,407	\$23,264	\$136,359	\$83,214	\$0	\$1,215	\$51,930
Total		\$1,111,042	\$139,232	\$5,629	\$966,180	12.53%	\$277,760	\$138,528	\$930,684	\$374,202	\$212,791	\$34,870	\$308,821

* - Task 5 - Staff are working with MaineDOT and is currently in the process of being added to the 2022-2023 UPWP.