



Transit Committee Meeting

September 22nd, 2022

9:30 AM – 11:00 AM

Zoom Meeting

Agenda

1) Call to Order

2) Public Comment

Members of the public in attendance of today's meeting have an opportunity to provide public comment on today's agenda items.

3) Approval of July 20th, 2022 Transit Committee Meeting Minutes (Attachment A)

4) Service Updates

Laurie Linscott will provide a brief overview of any service updates.

Proposed Action: For discussion only

5) Transit Center Update

Community Connector/City of Bangor Staff will provide a brief overview of any transit center updates.

Proposed Action: For discussion only

6) Ridership Report - Laurie Linscott

Laurie Linscott will provide a brief overview of the ridership report.

Proposed Action: For discussion only

7) Bus Stop Designation Plan - Implementation Update

Staff Report

Laurie Linscott to provide a brief update on the status of the implementation phase.

Proposed Action: For discussion only

8) Bus Stop Policy Update

Staff Report

The Bus Stop Policy Work Group met at the beginning of September to review where the Bus Stop Policy and Design Guidelines was left off last fall and identify what information was still necessary to finalize the document. BACTS, Community Connector, and the City of Bangor are working on collecting the requested information and a follow up Work Group meeting will be scheduled in October. To review the Bus Stop Policy and Design Guidelines document, click [here](#).

Proposed Action: For discussion only

9) Rural, Intercity, and Commuter Transit Provider Updates

Any transit provider in attendance will provide an update on services, initiatives, and/or projects.

Proposed Action: For discussion only

10) Municipal Partner Updates

Members will provide updates on any initiatives or projects in the region which may affect transit.

Proposed Action: For discussion only

11) MaineDOT Update

MaineDOT staff will provide an update on any MaineDOT projects, policies, or plans.

Proposed Action: For discussion only

12) Other Business

Discussion of other items not on today's agenda.

13) Upcoming Meeting

Tentatively week of November 7th, 2022

14) Adjournment



Attachment A
Transit Committee Meeting
July 20th, 2022
Zoom Meeting

Committee Members	Affiliation
Courtney O'Donnell John Theriault	Bangor
Laurie Linscott	Community Connector
Amy Ryder	Hampden
Belle Ryder Kyle Drexler	Orono
EJ Roach	Old Town
Jack McKay	Non Voting Rider Representative
MaineDOT	
Ryan Neale	
BACTS	
Sara Devlin, Madeline Jensen	
Members of the Public	
None	

1) Call to Order

Meeting was called to order by Belle Ryder at 1:30PM.

2) Public Comment

There were no public comments.

3) Approval of May 26th, 2022 Transit Committee Meeting Minutes

Belle Ryder asked if there were any comments or corrections to be made to the minutes. John Theriault made a motion to approve, Kyle Drexler seconded. None opposed, accepted as written.

4) Service Updates

Laurie Linscott provided an update, the Community Connector is still short staffed and running a modified schedule on Monday-Friday. There is going to be a detour in Orono due to construction on Route 2. Route will be delayed about 10 minutes. A map with the detour will be made available to the public in the coming days and the public will be notified of the changes during the construction.

Discussion ensued on when Saturday service may resume, no timeframe is available right now, contingent on hiring new drivers. The City and Community Connector are actively hiring and trying to recruit as best as possible.

5) Transit Center Update

John Theriault provided an update, construction is on schedule. Water Street is being paved.

6) Ridership Report - Laurie Linscott

Laurie Linscott provided an update, ridership figures are improving over prior year, approximately a 5% increase. BBOE saw a large increase in ridership. Paratransit has seen a significant increase as well.

7) Budget Updates

Staff Report

The Community Connector/City of Bangor to provide an update on the proposed budget process.

Courtney O'Donnell provided an update. Proposed budget has been approved, including the position for transit tech, an admin assistant, as well as a custodial position.

8) Bus Stop Designation Plan Update

Staff Report

The public comment period ends on July 20th. BACTS hosted a public meeting and has responded to public comments. After these public comments have been reviewed, BACTS staff will reach out to municipalities with final stop recommendations.

Madeline Jensen provided an update. BACTS received between 40-50 public comments. BACTS would like to thank the City of Bangor for sharing the project information again, and received a number of comments from individuals who saw the posting on social media. BACTS Staff will go through the comments to assess for any potential changes and update the proposed stop designation maps accordingly.

Discussion ensued on the next steps of the process including finalization of stop placement and numbering, costs of stops, maintenance responsibilities, allocation of costs, as well as future plans down the road for the next phases of the process.

9) Bus Stop Policy Update

Staff Report

The Bus Stop Policy and Design Guidelines were developed through the efforts and input of a Work Group consisting of Community Connector staff, Municipal Staff from each community participating in the Community Connector system, and MaineDOT Transit staff. The Work Group felt strongly that in order to finalize the Policies of how bus stops will be managed and maintained, it is necessary to understand the total number and scope of bus stops and facility requirements in the system. The draft guidelines were used as a resource for designating fixed stops, and now that we know the number of stops in each municipality, the Bus Stop Policy and Design Guidelines need to be finalized and presented to each municipality's council or board of selectmen for final comments and final approval by the Transit Committee. To review the draft policy document, click [here](#).

Sara Devlin provided an update. During the development phase of the policy, one area in particular that was discussed at length among members involved the maintenance of the stops. The next phases for the policy to be formalized would be reconvening the policy group and discussing maintenance options with the members and discussing these factors with the members councils.

10) Rural, Intercity, and Commuter Transit Provider Updates

No updates at this time.

11) Municipal Partner Updates

Belle Ryder reminded the group of the Route 2 detour in Orono for the month of August.

12) MaineDOT Update

Ryan Neale provided an overview of his visit to the area with the state consultant for the electrification plan.

13) Other Business

No updates at this time.

14) Upcoming Meeting

Tentatively week of September 19th, 2022

15) Adjournment

Belle Ryder called the meeting to adjourn at 2:25PM.