

2022 - 2023 Unified Planning Work Program Report

Task	Description	Staff ¹	Major Work Product / Milestone / Event
Administration and Coordination	Facilitate the management and supporting administrative tasks necessary for the operation of the MPO. Develop professional skills of staff. Public engagement with citizens of BACTS region. Coordinate and assist with Traffic Incident Management within the region.	Sara Devlin Andrew Farquhar Madeline Jensen Evan King Paige Nadeau Mary O’Flaherty Jacob Stein	<ul style="list-style-type: none"> ◆ Financial Management / Review ◆ Committee Meetings and Support ◆ Coordination ◆ Collaboration ◆ Communication ◆ Annual Report ◆ By-laws Update ◆ 2024-2025 UPWP Development ◆ Attended Various Professional Conferences, Webinars, Trainings ◆ Maintained Professional Memberships, Subscriptions, and Affiliations ◆ Reviewed Public Participation Plan ◆ Maintained and updated BACTS website and social media pages ◆ Attended local/group meetings to provide information, answer inquiries, and provide guidance as requested ◆ Updated the Interested and Affected Parties List on an ongoing basis ◆ Reviewed and updated the Title VI Plan ◆ Attended and Provided Coordination Assistance for TIM’s Meetings in Penobscot County ◆ Participated in Statewide TIM Group ◆ Attended Various Trainings and Webinars ◆ Prepared Transit Elements of Current TIP and UPWP ◆ Worked with Community Connector for Various Federal/State Filing Requirements Including Providing Technical Assistance When Requested ◆ Prepared Letters of Support for Transit Projects within Region
Programming	Develop a fiscally constrained program of investments reflecting investment priorities and making progress toward achieving performance targets.	Sara Devlin Andrew Farquhar Madeline Jensen Evan King Paige Nadeau	<ul style="list-style-type: none"> ◆ Prepared Capital Workplan Timeline ◆ Overview Scoring of Projects and Develop Prioritized Project Listing ◆ Updated the Project Prioritization and Selection Process Document Modified/Amended 2022-2025 and 2023-2026 TIP as Needed ◆ Reviewed STIP ◆ Compiled Annual Listing of Obligated Projects

<p>Data and Studies</p>	<p>Obtain, develop, and maintain traffic and roadway condition data to supplement MaineDOT provided data. Develop and improve existing GIS data and make efficient use of data to create maps and tools. Collect and maintain data required to evaluate transportation system condition and performance with respect to performance metrics and track progress.</p> <p>Hire and oversee a consultant to conduct greenhouse gas emissions inventories and a climate vulnerability assessment for the BACTS region. Hire and oversee a consultant to design and execute a regional climate action plan for the BACTS region.</p>	<p>Sara Devlin Andrew Farquhar Madeline Jensen Evan King Paige Nadeau Mary O’Flaherty Jacob Stein</p>	<ul style="list-style-type: none"> ♦ Conducted and Performed Speed Studies for Various Members ♦ ADA Inventory in Region for MaineDOT ♦ Reviewed MaineDOT Crash Data ♦ Maintained GIS Memberships ♦ Participated and Attended Various Types of Data Meetings and Trainings ♦ Researched Performance-Based Planning and Programming Requirements ♦ Reviewed and Analyzed Safety Performance Targets ♦ Researched Various Performance Reporting Tools and Techniques ♦ Wrote traffic calming guidelines for members, at request ♦ Hire and oversee a consultant to conduct greenhouse gas emissions inventories and a climate vulnerability assessment for the BACTS region (Phase 1) ♦ Hire and oversee a consultant to design and execute a regional climate action plan for the BACTS region (Phase 2) ♦ Engage in public outreach efforts associated with Phase 1 and 2 of this project
<p>Planning</p>	<p>Foster a safe, interconnected, multimodal network with safe and convenient opportunities for non motorized and active modes. Increase safety for all users by promoting a greater awareness of transportation safety design and by implementing targeted safety projects at identified locations. Update the long-range Metropolitan Transportation Plan (MTP).</p>	<p>Sara Devlin Andrew Farquhar Madeline Jensen Evan King Paige Nadeau Mary O’Flaherty Jacob Stein</p>	<ul style="list-style-type: none"> ♦ Participated in Various Workgroups and Webinars ♦ Provided Guidance to Members, Groups, and Individuals ♦ Reviewed Safety Data and Developed Safety Performance Targets ♦ Researched Bicycle and Pedestrian Planning Best Practices ♦ Reviewed and Analyzed State and Regional Crash Data ♦ Adopted and Supported MaineDOT Developed Safety Performance Management Targets ♦ Hired consultant for MTP update ♦ Engaged in numerous public outreach efforts associated with update ♦ Data collection

Unallocated 2020-2021 UPWP Funding	Conduct studies to improve transportation in the BACTS area.	Sara Devlin Evan King	<ul style="list-style-type: none"> ♦ BACTS Regional Traffic Signal Inventory ♦ Regional Collector Paving Inventory and Analysis
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1 - Staff Titles

Sara Devlin - Executive Director
 Andrew Farquhar - Planner
 Madeline Jensen - Planner

Evan King - Planner
 Paige Nadeau - Office Manager
 Mary O'Flaherty - Planning Assistant
 Jacob Stein - Transportation Planner