



Executive Committee Meeting

June 6th, 2023 1:00PM

Brewer City Council Chambers

Agenda

1) Call to Order

2) Public Comment

Members of the public in attendance of today's meeting have an opportunity to provide public comment on today's agenda items.

3) Approval of October 12th, 2023 BACTS Executive Committee Meeting Minutes (Attachment A)

4) BACTS Strategic Plan

Staff Report

Staff will provide an update of the BACTS' Strategic Plan.

Proposed Action - *For discussion only.*

5) BACTS Officers

Staff Report

Per the BACTS Bylaws, officer elections are in July. Discussion on election of new officers.

Proposed Action - *For discussion only.*

6) BACTS Bylaws Updates

Staff Report

Staff will review proposed updates to the bylaws.

Proposed Action - *For discussion only.*

7) BACTS Staffing Levels

Staff Report

Discussion with the Committee regarding current staffing levels.

Proposed Action - *For discussion only.*

8) BACTS Employee Benefits

Staff Report

Staff would like to discuss with the Committee BACTS Employee Benefit Offerings and roles and responsibilities.

Proposed Action - *For discussion only.*

9) Upcoming Meetings

Policy Committee - June 18th, 2024

Transit Committee - July 10th, 2024

Executive Committee - August 6th, 2024



Attachment A

Executive Committee Meeting

October 12th, 2023 1:00PM

Zoom

Minutes

- 1) Call to Order**
- 2) Public Comment**

No public comments.

- 3) Approval of April 11th, 2023 BACTS Executive Committee Meeting Minutes**

Minutes from the meeting were approved unanimously.

- 4) BACTS Staff Merit Cap**

Staff Report

Per BACTS Personnel Policies and Procedures, the Executive Committee is responsible for setting the cap for merit increase for eligible BACTS Staff.

- 5) BACTS Executive Director - Leave and Scheduling Discussion**

Staff Report

Staff updated the Committee regarding upcoming leave and necessary scheduling accommodations during the next few months.

- 6) BACTS Hours**

Staff Report

Staff discussed with the Committee BACTS Office hours.

- 7) BACTS Contracts**

Staff Report

Discussion with the Committee regarding contracts for 2024.

- 8) BACTS Executive Director Annual Performance Evaluation**

Staff Report

The Committee discussed the scheduling and logistics of the Executive Director performance evaluation.

- 9) BACTS Bylaws Update**

Staff Report

Staff discussed with the Committee various small changes to be discussed for the BACTS bylaws.

10) BACTS Office Space

Staff Report

Staff updated the Committee regarding the status of Office move.

11) Upcoming Meetings

Policy Committee - November 28th, 2023

Transit Committee - December 13th, 2023

Executive Committee - TBD

Meeting called to adjourn at 2:30PM.