



## ***Transit Committee Meeting***

**November 19th, 2025**

**2:00 PM – 3:30 PM**

**Zoom Meeting**

### **Agenda**

**1) Call to Order**

**2) Public Comment**

Members of the public in attendance of today's meeting have an opportunity to provide public comment on today's agenda items.

**3) Approval of May 28th, 2025 Transit Committee Meeting Minutes (Attachment A)**

**4) Fare Structure Analysis Update**

Foursquare ITP will present an update on the Fare Structure Analysis project, including the Phase 1 deliverables and ongoing outreach efforts during Phase 2. Review Phase 1 reports [here](#).

***Proposed Action:*** For discussion only

**5) Ridership Report - FY25 Year End and FY26 Q1**

Community Connector will provide a brief overview of the ridership report.

***Proposed Action:*** For discussion only

**6) Service and Project Updates**

Community Connector/City of Bangor will provide any relevant service or project updates.

***Proposed Action:*** For discussion only

**7) Rural, Intercity, and Commuter Transit Provider Updates**

Any transit provider in attendance will provide an update on services, initiatives, and/or projects.

***Proposed Action:*** For discussion only

**8) Municipal Partner Updates**

Members will provide updates on any initiatives or projects in the region which may affect transit.

***Proposed Action:*** For discussion only

**9) MaineDOT Update**

MaineDOT staff will provide an update on any MaineDOT projects, policies, or plans.

***Proposed Action:*** For discussion only

**10) Other Business**

Discussion of other items not on today's agenda.

**11) Upcoming Meeting**

The Committee will discuss 2026 meeting scheduling.

**12) Adjournment**



**Attachment A**  
**May 28th, 2025**  
**2:00 PM - Zoom Meeting**  
**Minutes**

| Committee Members                                                                                                             | Affiliation         |
|-------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Karen Fussell<br>Linda Johns                                                                                                  | Brewer              |
| Laurie Linscott<br>James Landry                                                                                               | Community Connector |
| Courtney O'Donnell                                                                                                            | Bangor              |
| Amy Ryder                                                                                                                     | Hampden             |
| William Biberstein                                                                                                            | UMaine              |
| <b>BACTS</b>                                                                                                                  |                     |
| Maddie Jensen                                                                                                                 |                     |
| <b>Other Attendees</b>                                                                                                        |                     |
| Ryan Neale (MDOT)<br>Steve Santiago (TFA)<br>Alanna McKeeman (Foursquare ITP)<br>Eric Willett (Penquis)<br>Dan Dixon (UMaine) |                     |

**1) Call to Order**

Amy Ryder called the meeting to order at 2:02 pm.

**2) Public Comment**

Steve Santiago (TFA) requests clarification on which department, agency, or contracted provider, informally responsible for mowing, trimming, and maintaining the grassy areas around all bus stations.

**3) Approval of February 26th, 2025 Transit Committee Meeting Minutes (Attachment A)**

Minutes accepted as written.

**4) Fare Structure Analysis Update**

Alanna McKeeman from Foursquare ITP presented an update on the Fare Structure Analysis. To gather information, nearly 250 community members were surveyed and additional insights were gathered through interviews with Community Connector staff. This data gave insights into the rider profile and operational burden of the current fare structure. The project team also outlined goals for the study recommendations, including: increasing fare revenue, reducing fare collection burdens and inefficiencies, and considering the impact on riders. The group will be kept informed as the study progresses.

**5) Community Connector Structural Change**

Courtney O'Donnell introduced James Landry as the new Operations Administrator. The position was created for Community Connector to reduce staff workload and improve overall efficiency.

#### **6) Ridership Report - FY25 - Q3**

Laurie Linscott presented the ridership report for fixed-route service covering fiscal years 2023 to 2025. When comparing ridership across the years it is important to note the service changes that occurred. Service levels were reduced in FY23 and FY25 which account for the relatively lower ridership levels. Overall, however, the service is seeing a positive trend towards pre-pandemic levels.

#### **7) Service and Project Updates**

Laurie Linscott updated the committee on several ongoing bus technology and infrastructure projects. Preparations are underway for summer modifications, with a focus on collecting operational data during the season. Sign installation at the transit center is in progress, with Phase 2 expected to be completed by the end of June. Additionally, for the Cold Bus Barn project, the architect is currently developing draft plans and coordinating with the construction manager to move the project forward.

#### **8) Rural, Intercity, and Commuter Transit Provider Updates**

No providers had any updates to share.

#### **9) Municipal Partner Updates**

Brewer announced that the Riverwalk Festival will take place on June 7th, potentially leading to traffic disruptions. Hampden Children's Day is scheduled for August 9th. The associated parade will result in road closures from 9:00 a.m. to 11:00 a.m.

#### **10) MaineDOT Update**

Ryan Neale shared that MaineDOT is actively exploring FTA grant opportunities to support bus transit and is closely monitoring the federal funding landscape to benefit municipalities across Maine. In addition, the department has contracted with a consultant to provide general transit analysis and support services aimed at assisting transit agencies statewide.

MaineDOT also wishes to recognize Lori Brann for her dedicated service upon her retirement. Lori retired after years of commitment to supporting transit in Maine.

#### **11) Other Business**

No other business was shared.

#### **12) Upcoming Meeting**

Maddie Jensen proposed adjusting the Committee's meeting frequency to biannually, rather than quarterly, to maximize participant time and reduce redundancy. The group agreed to cancel the July meeting and reschedule the October meeting to later in the year when more end of fiscal year information will be available. Maddie Jensen will update the group once the new schedule has been finalized.

#### **13) Adjournment**

The meeting adjourned at 2:40pm