Policy Committee Meeting

October 20th, 2026 at 1:00PM via Zoom

Agenda

1) **Call to Order**

2) **Public Comment**
   Members of the public in attendance of today's meeting have an opportunity to provide public comment on today's agenda items.

3) **Approval of September 15th, 2026 BACTS Policy Committee Meeting Minutes (Attachment A)**

4) **BACTS Monthly Report (Attachment B)**

5) **Culvert Inventory - Phase III**
   Stillwater Environmental Engineering will present the beginning stages of Phase III.
   Proposed Action: *For discussion only.*

6) **UPI Project Listing**
   BACTS Staff have reviewed submitted UPI projects over the past month from members. Staff will provide an overview of the submissions and discuss recommendations for the final BACTS submission to MaineDOT on November 1, 2026.
   Proposed Action: *Approve UPI Project listing for submission to MaineDOT.*

7) **Transit Updates**
   Staff and the Community Connector will provide updates on transit studies, operations, or other transit related items.
   Proposed Action: *For discussion only.*

8) **Project Updates**
   Members will provide updates on BACTS funded construction projects in the region.
   Proposed Action: *For discussion only.*

9) **MaineDOT Report**
   MaineDOT staff will provide an update on any MaineDOT projects, policies, or plans.
   Proposed Action: *For discussion only.*

10) **Other Business**
    Discussion of other items not on today's agenda.

11) **Upcoming Meetings**
    Policy Committee - October 20th, 2026 at 1PM via Zoom.

***A list of common BACTS Acronyms can be found here.**

BANGOR AREA COMPREHENSIVE TRANSPORTATION SYSTEM

Attachment A

Policy Committee Meeting

September 15th, 2026 at 1PM via Zoom

Minutes

Committee Members	Affiliation
Jefferson Davis Anne Krieg Laurie Linscott John Miller	Bangor
Jeremy Caron Linda Johns	Brewer
Amy Ryder	Hampden
Stephen Fields	Hermon
EJ Roach Adam Smart	Orono
MaineDOT / FHWA	
Jarod Farn-Guillette, Jay Baines, Randy Barrows	

1) **Call to Order**
   Meeting was called to order by Jeremy Caron at 1:00PM.

2) **Public Comment**
   No public comments at this time.

3) **Approval of August 13th, 2026 BACTS Policy Committee Meeting Minutes**
   No comments on the minutes, Stephen Fields made a motion to approve the minutes as written, Adam Smart seconded, vote taken, all in favor.

4) **BACTS Monthly Report**
   BACTS Staff provided a brief overview of the submitted report.

5) **Fly Over Imagery Discussion**
   Bangor City Staff provided information on high-resolution aerial orthoimagery. Bangor Staff discussed if there was any interest from other members of the group in such a joint program through the vendor.

6) **Synergy Meeting Update**
   Staff met with MaineDOT about Work Plan candidates on September 14, 2026 and provided an update at the Policy Committee meeting regarding that discussion. Belle Ryder provided an overview of the discussion and proposed projects for 28 and 29 as well as anticipated funding levels for these years across various programs.

   Members of the group discussed rolling the projected remaining balance for LCP of $283,100.71 to the next year - Jefferson Davis made the motion, Stephen Fields seconded, MaineDOT staff abstained, remainder in favor.

7) **Prioritization Policy Updates**
The prioritization policy has been updated for 2026 to reflect the Memorandum of Understanding with MaineDOT. Staff will provide a brief presentation of the new policy and how it works during the meeting. A copy of the policy can be found here.

Proposed Action: *Authorize BACTS Staff to post the updated prioritization policy for a ten day public comment period, following this period, pending any substantive comments received, authorize staff to adopt the new prioritization policy.*

Belle Ryder provided an overview, including a high level review of MaineDOT initiatives and how they are integrated.

Stephen Fields made a motion to approve the action as written, seconded by Anne Kreig, none opposed, motion passes.

8) **UPI Project Submission**
Discussion regarding the upcoming UPI submission window, which will be open from September 15 through October 15, 2026. Staff outlined the submission process and discussed criteria for subsequent project prioritization prior to the final BACTS submission to MaineDOT on November 1, 2026. BACTS Staff will share a GoogleForm application with members for project submissions by end of the week.

9) **Transit Updates**
Maddie Jensen provided a brief update about the Greenfield Transit Study, anticipated presentation in a couple of months.

10) **Project Updates**
Members provided updates on projects across the region.

11) **MaineDOT Report**
Jarod Farn-Guillette provided a brief update on rural engagement during the past few weeks. Claire Winter also provided a brief written update regarding a proposed project in the region, Belle Ryder shared this with the group. Randy Barrows also provided a brief update on a regional project.

12) **Other Business**
No other updates at this time.

13) **Upcoming Meetings**
Policy Committee - October 20th, 2026 at 1PM via Zoom.

The meeting was called to adjourn by Linda Johns, seconded by Jeff Davis. Unanimous approval. The meeting ended at 2:35PM.

Attachment B
BACTS Monthly Report
October 2026

MaineDOT Work Plan - *The MaineDOT Work Plan outlines the work that the department plans to perform over the next three years. The Work Plan is calendar year-based and includes all MaineDOT work activities.* The final draft of the MaineDOT Work Plan has been published and is available as a layer on the MapViewer here: https://www.maine.gov/mdot/mapviewer/ or as a PDF or Excel file here: https://www.maine.gov/dot/major-projects/work-plan.

> ***Update:*** The draft 2027-2028-2029 Work Plan is expected to be published on (or about) 10/23/2026. MaineDOT has cautioned us that this Work Plan is expected to be the "skinny" version with very few, if any, new projects added to the 2026-2027-2028 Work Plan. MaineDOT will evaluate the Work Plan in the spring/early summer if additional funding is provided.

Traffic Incident Management (TIM) - *Traffic Incident Management (TIM) consists of a planned and coordinated multi-disciplinary process to detect, respond to, and clear traffic incidents so that traffic flow may be restored as safely and quickly as possible. Effective TIM reduces the duration and impacts of traffic incidents; improves the safety of motorists, crash victims, and emergency responders; and reduces the frequency of secondary crashes. This contract focuses on the implementation of the Statewide TIM Strategic Plan recommendations, maintaining the Maine State TIM website, updating training materials, convening and facilitating TIM groups/committees, outreach to disciplines in rural areas of the state who are currently not involved with TIM groups, managing sub-consultants, and other tasks assigned and approved by MaineDOT.*

> ***Update:*** BACTS tabled at the Maine Municipal Association Annual Convention on October 7th and 8th, presenting Traffic Incident Management concepts and giving away some TIM technology. Staff will be hosting meetings of the Penobscot County and Northern Penobscot in October and a training on November 4th in Augusta at Region 2 Headquarters.

Rural Contract - *BACTS receives funding annually from the MaineDOT to work with rural Penobscot County municipalities on transportation-related issues and activities. BACTS staff provides transportation-related technical assistance on various projects and plans such as: writing Transportation Inventory chapters for Comprehensive Plans; facilitating or aiding in grant writing and funding opportunities for trails, sidewalks, road work, or transit; providing assistance with safety audits, data collection, planning activities, or local project management; and coordinating between MaineDOT and municipalities.*

> ***Update:*** BACTS staff visited Newport and Corinth while performing outreach. Corinth's Town Manager provided staff with a couple of recommendations for possible demonstration projects. BACTS staff have begun to coordinate assistance with Stetson and Dixmont to help with their comprehensive plan transportation chapters.

Culvert Inventory - *This UPWP project will provide BACTS members with current condition assessments of culverts in the Greater Bangor Urbanized Area. This inventory will offer a comprehensive evaluation of all identified road-crossing, non-box culverts and collect additional data to analyze climate projections and their impact on stormwater hazards. The inventory currently includes 500+ known culverts and will serve as the foundation for future project phases.*

> ***Update:*** BACTS staff have been working with Stillwater Environmental Engineering to develop a culvert maintenance priority matrix. They will be presenting their progress as well as obtaining municipal feedback at the October PC Meeting.

Traffic Signal Master Plan Support - *MaineDOT has proposed a pilot program that will augment resources of the BACTS region to advance the goals of the 2018 Mobility Report. The Mobility Report found the following: properly working signals increase mobility, reduce congestion, save time, money, and fuel, and enhance economic opportunity; properly timed signals can reduce crashes by up to 30%; and, MaineDOT should partner with all communities across Maine to maintain traffic signal controllers and traffic signal detection systems.*

> ***Update:*** Frazier Signal expects to start maintenance activities for all non-Bangor signals at the end of October or beginning of November. Additionally, signal projects have been submitted to the Traffic Signal sub-committee for selection on October 14, 2026.

Road Condition Inventory - *Annually, by August 1st the MPO will return up to 10% of the HCP 3 & 4 mileage in their network as prioritized candidates for the year after next (i.e. August 2026 provides candidates for paving in 2028). Eligible mileage will not include Light Capital Paving (LCP) program roadways.*

> ***Update:*** BACTS staff can still do road condition collection until roads are either covered in leaves or snow. Contact Belle if you're interested in having some of your roads collected.

Complete Streets - *The Complete Streets Regional Plan provides a shared vision and coordinated strategy for creating a safer, more accessible, and more connected multimodal transportation network across the region. BACTS is preparing a regional plan which can be adopted outright or used by individual communities to create their own plan/policy.*

> ***Update:*** Staff have completed the first full draft of the plan. Once feedback is received from the Steering Committee, the report will be updated and shared with all communities.

Safe Streets and Roads for All - *Using the SS4A grant, BACTS* is *developing 11 Safety Action Plans for member communities. These plans analyze crash data, review existing safety related policies, and make recommendations for improving safety on our roadways. The grant also funds demonstration projects for interested communities which test safety features on our roads to determine their effectiveness before permanent installation.*

> ***Update:*** The second grant amendment has been approved by FHWA, releasing funds for 2027 demonstration projects. Data has been collected at all 2026 demonstration project locations. Analysis on the outcomes of these projects will be prepared over the next few months.

GIS Mentorship - *In order to build internal GIS capabilities in technical skills and practical experience, select staff members are receiving formal training and one-on-one mentorship support to complete ongoing projects.*

> ***Update:*** Formal training is in process and expected to continue through to the end of October. Staff members undergoing training have received education in the use of ArcGIS Online and ArcGIS Pro, and will soon begin learning the use of ESRI applications such as Field Maps and StoryMaps. Sebago staff have provided mentorship to BACTS staff in the development of ongoing GIS tasks including the Culvert Experience Viewer, Complete Streets Experience Viewer, and detour maps for TIMs.

Meetings and Conferences

- MPO Directors Meeting
- Prioritization Committee
- Portland TIM Meeting
- MaineDOT TIM Meeting
- Greenfield Transit Study Biweekly Check In Meeting
- MaineCan Leadership Committee Meeting
- Vialytics Check In
- MTA Meeting

2026-2027 UPWP Budget and Project Updates

BACTS 2026-2027 UPWP													24	Total
As of 09/30/2026													9	Months into contract
						Contract to Date Trend			Forecasted Trend (Projected Figures)				15	Months left in contract
Task	Project	Total Alloted	Total Spent	In-Kind	Total Remaining	Actual % Usage	Amount Should be as of 9/30	Variance	Total Remaining (Less In Kind)	Salary	Consultant	Direct Expenses	Estimated Remaining	
	FHWA						37.5%							
1	Operation and Coordination	$364,056	$111,970	$0	$252,086	30.8%	$136,521	$24,551	$252,086	$240,989	$0	$19,600	-$8,503	
2	Programming	$40,850	$10,890	$0	$29,960	26.7%	$15,319	$4,429	$29,960	$33,680	$0	$44	-$3,763	
3	Data and Studies	$442,700	$128,903	$0	$313,797	29.1%	$166,013	$37,110	$313,797	$141,731	$43,806	$15,568	$112,692	
4	Planning	$332,880	$45,370	$0	$287,510	13.6%	$124,830	$79,460	$287,510	$56,166	$211,126	$1,979	$18,239	
Total FHWA		$1,180,486	$297,133	$0	$883,353	25.17%	$442,682	$145,549	$883,353	$472,566	$254,932	$37,191	$118,664	
	FTA													
1	Operation and Coordination	$57,746	$42,480	$8,496	$6,770	73.6%	$21,655	-$20,825	$5,416	$10,324	$0	-$494	-$4,414	
2	Programming	$7,531	$1,625	$325	$5,581	21.6%	$2,824	$1,199	$4,465	$3,769	$0	$22	$674	
3	Data and Studies	$149,844	$67,303	$13,461	$69,080	44.9%	$56,191	-$11,112	$55,264	$21,483	$65,630	$275	-$32,124	
4	Planning	$42,289	$33,544	$6,709	$2,037	79.3%	$15,858	-$17,685	$1,629	$33,435	$0	-$182	-$31,624	
Total FTA		$257,410	$144,952	$28,990	$83,467	56.31%	$96,529	-$48,424	$66,774	$69,010	$65,629	-$379	-$67,487	
	Total	$1,437,896	$442,085	$28,990	$966,820	30.75%	$539,211	$97,126	$950,127	$541,576	$320,562	$36,812	$51,177	

*The following are provided are DRAFT figures at this time for budgetary consideration only.

Staff will provide a monthly report on task order assignments and status. All firms were selected through the GCA process, unless noted.

Project	**Description**	**Consultant**	**Estimated Time Frame**
Culvert Inventory Phase III	Develop a Capital Improvement and Asset Management Program using data from the 2025 BACTS Regional Culvert Inventory Summary Report and Geodatabase. This phase will develop a prioritized framework for repairs, maintenance, and long-term asset management based on field data from the 386 culverts.	Stillwater Environmental Engineering*	August 2026 - December 2026
Greenfield Study	This contract will conduct a study of their region that looks beyond what current Community Connector service provides, exploring what type and level of transit service would be optimal for the region without the constraints of existing infrastructure and historic expectations.	Foursquare Integrated Transportation	May 2026 - June 2027
GIS Mentorship	This contract provides GIS mentorship services that combine formal training on GIS fundamentals, one-on-one mentorship, and hands-on support for project completion. The goal is to build internal GIS capacity by equipping staff with both technical skills and practical experience through guided project work. Anticipated projects include, but are not limited to, Esri Story Maps, ArcGIS Dashboards, and GIS-based inventory maps.	Sebago Technics	November 2025 - December 2026

**This firm was selected using an RFP process.*