Policy Committee Meeting

November 17th, 2026 at 1:00PM via Zoom

Agenda

1) **Call to Order**

2) **Public Comment**
   Members of the public in attendance of today's meeting have an opportunity to provide public comment on today's agenda items.

3) **Approval of October 20th, 2026 BACTS Policy Committee Meeting Minutes (Attachment A)**

4) **BACTS Monthly Report (Attachment B)**

5) **Greenfield Transit Study Presentation**
   Foursquare ITP will present initial findings from the Greenfield Transit Study, including a Market Analysis, Existing Conditions Analysis, and some preliminary recommendations. Feedback received will be incorporated into the final report.
   Proposed Action: *For discussion only.*

6) **Transit Updates**
   Staff and the Community Connector will provide updates on transit studies, operations, or other transit related items.
   Proposed Action: *For discussion only.*

7) **Project Updates**
   Members will provide updates on BACTS funded construction projects in the region.
   Proposed Action: *For discussion only.*

8) **MaineDOT Report**
   MaineDOT staff will provide an update on any MaineDOT projects, policies, or plans.
   Proposed Action: *For discussion only.*

9) **Other Business**
   Discussion of other items not on today's agenda.

10) **Upcoming Meetings**
    BACTS Holiday Luncheon / Policy Committee - December 15th, 2026 at 11AM at Brewer Council Chambers.

    Details on the annual pet supply drive can be found in Attachment C!

***A list of common BACTS Acronyms can be found here.**

BANGOR AREA COMPREHENSIVE TRANSPORTATION SYSTEM

BACTS

Attachment A

Policy Committee Meeting

October 20th, 2026 at 1PM via Zoom

Minutes

Committee Members	Affiliation
Jefferson Davis Anne Krieg Laurie Linscott David Teelon	Bangor
Jeremy Caron	Brewer
Amy Ryder	Hampden
Stephen Fields	Hermon
EJ Roach	Orono
Mark Leonard	Veazie
MaineDOT / FHWA	
Jay Baines, Claire Winter	

1) **Call to Order**
   Meeting was called to order by Jeremy Caron at 1:00PM.

2) **Public Comment**
   No public comments at this time.

3) **Approval of September 15th, 2026 BACTS Policy Committee Meeting Minutes**
   No comments on the minutes, Amy Ryder made a motion to approve the minutes as written, Laurie Linscott seconded, vote taken, all in favor.

4) **BACTS Monthly Report**
   BACTS Staff provided a brief overview of the submitted report. Belle Ryder informed the group that a draft version of the workplan should be available later this week and will be sent to members.

5) **Culvert Inventory - Phase III**
   Stillwater Environmental Engineering presented an overview of Phase II and the beginning stages of Phase III. Members of the group discussed some of the website components and overall feedback thus far in the process.

6) **UPI Project Listing**
   BACTS Staff have reviewed submitted UPI projects over the past month from members. Staff will provide an overview of the submissions and discuss recommendations for the final BACTS submission to MaineDOT on November 1, 2026.

   Proposed Action: *Approve UPI Project listing for submission to MaineDOT.*
   Belle Ryder provided an overview of the project submissions and scoring. Members discussed the third project on the list and possibilities if the project is only opted for partial funding and course of action.

Stephen Fields made a motion to approve the motion as written and the projects as prioritized, Jefferson Davis seconded, vote taken, none in opposition.

7) **Transit Updates**
   Maddie Jensen provided a brief update about the Greenfield Transit Study, anticipated presentation in a couple of months. Laurie Linscott provided a brief update on Community Connector.

8) **Project Updates**
   Members provided updates on projects across the region.

9) **MaineDOT Report**
   Claire Winter also provided a brief update on the draft workplan coming to BACTS soon. Jay Baines also provided a brief update on projects in the region.

10) **Other Business**
    Belle Ryder informed members of the group that with elections coming up, BACTS has a flier for new council members to give them an overview of BACTS or are happy to come talk with them or present.

11) **Upcoming Meetings**
    Policy Committee - November 17th, 2026 at 1PM via Zoom.

The meeting was called to adjourn by Amy Ryder, seconded by Jeff Davis. Unanimous approval. The meeting ended at 1:37PM.

BANGOR AREA COMPREHENSIVE BACTS TRANSPORTATION SYSTEM

Attachment B
BACTS Monthly Report
November 2026

MaineDOT Work Plan - *The MaineDOT Work Plan outlines the work that the department plans to perform over the next three years. The Work Plan is calendar year-based and includes all MaineDOT work activities.* The final draft of the MaineDOT Work Plan has been published and is available as a layer on the MapViewer here: https://www.maine.gov/mdot/mapviewer/ or as a PDF or Excel file here: https://www.maine.gov/dot/major-projects/work-plan.

> ***Update:*** The draft 2027-2028-2029 Work Plan was provided on 11/3/2026. As expected, no new projects were added to the Work Plan and funding was decreased for some programs like the HCP 3 & 4 paving. This is a draft only at this time and MaineDOT has additional plans in the queue if additional funding is allocated. Additional information will be provided as the plan moves forward.

Traffic Incident Management (TIM) - *Traffic Incident Management (TIM) consists of a planned and coordinated multi-disciplinary process to detect, respond to, and clear traffic incidents so that traffic flow may be restored as safely and quickly as possible. Effective TIM reduces the duration and impacts of traffic incidents; improves the safety of motorists, crash victims, and emergency responders; and reduces the frequency of secondary crashes. This contract focuses on the implementation of the Statewide TIM Strategic Plan recommendations, maintaining the Maine State TIM website, updating training materials, convening and facilitating TIM groups/committees, outreach to disciplines in rural areas of the state who are currently not involved with TIM groups, managing sub-consultants, and other tasks assigned and approved by MaineDOT.*

> ***Update:*** National Crash Responder Safety Week (CRSW) was observed November 2–6, and BACTS participated in several activities to promote responder safety and reinforce the importance of the national message, “Slow Down, Move Over. Lives are on the Line!” Governor Mills signed a proclamation recognizing November 2–6 as Crash Responder Safety Week in Maine (see Attachment B-1).
>
> As part of the week’s activities, BACTS coordinated and delivered a training at MaineDOT’s Region 2 Headquarters for 24 participants whose work involves exposure to roadway safety risks. Patrick Adams and Ryan Davis served as the primary trainers, with Geoff Low and Belle Ryder providing support. BACTS also shared daily messages on Facebook throughout the week to raise public awareness and reinforce safe driving practices around emergency responders and roadway incidents.
>
> Looking ahead, a Northern Maine TIM meeting is scheduled for November 24 in Caribou. The meeting will focus on winter weather response and provide an opportunity for regional partners to discuss coordination and response strategies.

Rural Contract - *BACTS receives funding annually from the MaineDOT to work with rural Penobscot County municipalities on transportation-related issues and activities. BACTS staff provides transportation-related technical assistance on various projects and plans such as: writing Transportation Inventory chapters for Comprehensive Plans; facilitating or aiding in grant writing and funding opportunities for trails, sidewalks, road work, or transit; providing assistance with safety audits, data collection, planning activities, or local project management; and coordinating between MaineDOT and municipalities.*

> ***Update:*** BACTS staff provided feedback on Dixmont’s comprehensive plan. Stetson has agreed to allow BACTS to assist in developing a transportation chapter for their comprehensive plan. BACTS

staff have begun data collection to be presented to a Stetson ordinance committee at the end of November.

Culvert Inventory - *This UPWP project will provide BACTS members with current condition assessments of culverts in the Greater Bangor Urbanized Area. This inventory will offer a comprehensive evaluation of all identified road-crossing, non-box culverts and collect additional data to analyze climate projections and their impact on stormwater hazards. The inventory currently includes 500+ known culverts and will serve as the foundation for future project phases.*

Update: BACTS staff have been working with Stillwater Environmental Engineering (SEE) to develop a culvert maintenance priority matrix. At the request of SEE the contract has been extended to the end of February 2027.

Traffic Signal Master Plan Support - *MaineDOT has proposed a pilot program that will augment resources of the BACTS region to advance the goals of the 2018 Mobility Report. The Mobility Report found the following: properly working signals increase mobility, reduce congestion, save time, money, and fuel, and enhance economic opportunity; properly timed signals can reduce crashes by up to 30%; and, MaineDOT should partner with all communities across Maine to maintain traffic signal controllers and traffic signal detection systems.*

Update: Frazier Signal started maintenance activities at the beginning of November and expect to complete the work by the end of the month, barring any unforeseen delays. BACTS staff are providing regular updates to the signals collection app based on feedback from Frazier Signal's field work.

Road Condition Inventory - *Annually, by August 1st the MPO will return up to 10% of the HCP 3 & 4 mileage in their network as prioritized candidates for the year after next (i.e. August 2026 provides candidates for paving in 2028). Eligible mileage will not include Light Capital Paving (LCP) program roadways.*

Update: BACTS staff can still do road condition collection until roads are either covered in leaves or snow. Contact Belle if you're interested in having some of your roads collected.

Complete Streets - *The Complete Streets Regional Plan provides a shared vision and coordinated strategy for creating a safer, more accessible, and more connected multimodal transportation network across the region. BACTS is preparing a regional plan which can be adopted outright or used by individual communities to create their own plan/policy.*

Update: Staff are incorporating feedback from the Complete Streets Steering Committee. The full plan will be available next month.

Safe Streets and Roads for All - *Using the SS4A grant, BACTS* is *developing 11 Safety Action Plans for member communities. These plans analyze crash data, review existing safety related policies, and make recommendations for improving safety on our roadways. The grant also funds demonstration projects for interested communities which test safety features on our roads to determine their effectiveness before permanent installation.*

Update: The 2026 demonstration projects have been wrapped up. VHB will be preparing reports to assess the success of these temporary installations.

GIS Mentorship - *In order to build internal GIS capabilities in technical skills and practical experience, select staff members are receiving formal training and one-on-one mentorship support to complete ongoing projects.*

Update: Formal training is in process and expected to continue through to the end of November with one final class remaining. Staff members undergoing training have received education in the use of ArcGIS Online and ArcGIS Pro, and the use of ESRI applications such as Field Maps and StoryMaps. Sebago staff have provided mentorship to BACTS staff in the development of ongoing

GIS tasks including the Culvert Experience Viewer, Complete Streets Experience Viewer, detour maps for TIMs, and the Signals Collection App .

Meetings and Conferences

- MPO Directors Meeting
- TIM Training
- Greenfield Transit Study Biweekly Check In Meeting
- GBR Stakeholder Meeting
- MaineCAN Working Group Meetings

2026-2027 UPWP Budget and Project Updates

BACTS 2026-2027 UPWP
As of 10/31/2026

24 Total
10 Months into contract
14 Months left in contract

Task	Project	Total Alloted	Total Spent	In-Kind	Total Remaining	Contract to Date Trend: Actual % Usage	Contract to Date Trend: Amount Should be as of 10/31	Contract to Date Trend: Variance	Forecasted Trend (Projected Figures): Total Remaining (Less In Kind)	Forecasted Trend (Projected Figures): Salary	Forecasted Trend (Projected Figures): Consultant	Forecasted Trend (Projected Figures): Direct Expenses	Forecasted Trend (Projected Figures): Estimated Remaining
	FHWA						41.7%						
1	Operation and Coordination	$364,056	$125,629	$0	$238,427	34.5%	$151,690	$26,061	$238,427	$227,334	$0	$19,596	-$8,503
2	Programming	$40,850	$12,915	$0	$27,935	31.6%	$17,021	$4,105	$27,935	$31,654	$0	$44	-$3,763
3	Data and Studies	$442,700	$141,518	$0	$301,182	32.0%	$184,458	$42,941	$301,182	$133,416	$39,531	$15,544	$112,692
4	Planning	$332,880	$47,443	$0	$285,437	14.3%	$138,700	$91,257	$285,437	$54,094	$221,126	$1,979	$8,239
Total FHWA		$1,180,486	$327,505	$0	$852,981	27.74%	$491,869	$164,364	$852,981	$446,498	$260,657	$37,162	$108,664
	FTA												
1	Operation and Coordination	$57,746	$42,601	$8,520	$6,624	73.8%	$24,061	-$18,541	$5,299	$10,202	$0	-$494	-$4,409
2	Programming	$7,531	$1,625	$325	$5,581	21.6%	$3,138	$1,513	$4,465	$3,769	$0	$22	$674
3	Data and Studies	$149,844	$77,532	$15,506	$56,806	51.7%	$62,435	-$15,097	$45,445	$20,395	$56,489	$275	-$31,714
4	Planning	$42,289	$33,544	$6,709	$2,037	79.3%	$17,621	-$15,923	$1,629	$33,435	$0	-$182	-$31,624
Total FTA		$257,410	$155,303	$31,061	$71,047	60.33%	$107,254	-$48,048	$56,838	$67,801	$56,488	-$379	-$67,073
	Total	$1,437,896	$482,807	$31,061	$924,028	33.58%	$599,123	$116,316	$909,819	$514,299	$317,145	$36,784	$41,591

*The following are provided are DRAFT figures at this time for budgetary consideration only.

Staff will provide a monthly report on task order assignments and status. All firms were selected through the GCA process, unless noted.

Project	Description	Consultant	Estimated Time Frame
Outer Hammond Corridor Study	Develop a corridor study for approximately 4 miles of Outer Hammond St. (from just west of the Odlin Road / I-395 Connector intersection in Bangor to the Bog Road area in Hermon). The report will include future condition monitoring and engineering recommendations to improve safety and mobility within the corridor.	TBD* (Contract Under Development)	November 2026 - November 2027
Culvert Inventory Phase III	Develop a Capital Improvement and Asset Management Program using data from the 2025 BACTS Regional Culvert Inventory Summary Report and Geodatabase. This phase will develop a prioritized framework for repairs, maintenance, and long-term asset management based on field data from the 386 culverts.	Stillwater Environmental Engineering*	August 2026 - February 2027
Greenfield Study	This contract will conduct a study of their region that looks beyond what current Community Connector service provides, exploring what type and level of transit service would be optimal for the region without the constraints of existing infrastructure and historic expectations.	Foursquare Integrated Transportation	May 2026 - June 2027
GIS Mentorship	This contract provides GIS mentorship services that combine formal training on GIS fundamentals, one-on-one mentorship, and hands-on support for	Sebago Technics	November 2025 - December 2026

	project completion. The goal is to build internal GIS capacity by equipping staff with both technical skills and practical experience through guided project work. Anticipated projects include, but are not limited to, Esri Story Maps, ArcGIS Dashboards, and GIS-based inventory maps.		

**This firm was selected using an RFP process.*

State of Maine

Proclamation

WHEREAS, crash responders, including law enforcement officers, firefighters, emergency medical services, towing and recovery operators, public works personnel, and transportation departments, selflessly risk their lives daily to assist motorists, clear roadway incidents, and restore traffic flow; and

WHEREAS, the State of Maine is committed to treating all roadway deaths and serious injuries as preventable and unacceptable; and

WHEREAS, Maine remains committed to reducing secondary crashes, including responder struck-by fatalities and injuries; and

WHEREAS, public safety agencies strive to reduce traffic congestion for all road users by encouraging safe, quick traffic incident clearance; and

WHEREAS, state officials are committed to collecting and applying crash data to improve the safety of traffic incident responders and road users; and

WHEREAS, the State of Maine is committed to promoting public education and outreach on Move Over and Driver Removal laws; and

WHEREAS, Maine law requires drivers to slow down and, if safe to do so, move over when approaching emergency vehicles and roadside response units operating on the side of the road; and

WHEREAS, Crash Responder Safety Week provides an opportunity to honor the dedication of traffic incident responders and remind all drivers that their actions behind the wheel directly impact the lives of those protecting our roads;

NOW, THEREFORE, be it resolved that I, Janet T. Mills, Governor of the State of Maine, do hereby proclaim November 2-6, 2026 as

Crash Responder Safety Week

throughout the State of Maine, with the theme *"Slow Down, Move Over. Lives are on the Line!"* and I urge all drivers to stay alert, slow down, move over, and honor the men and women who keep our roads safe.

In testimony whereof, I have caused the Great Seal of the State to be hereunto affixed GIVEN under my hand at Augusta this fourteenth day of October Two Thousand Twenty-Six

Janet T. Mills
Governor

Shenna Bellows
Secretary of State

Attachment C

Help the Old Town Animal Orphanage!
BACTS' Annual Pet Supply Drive

BACTS is hosting our annual pet supply drive for the **Old Town Animal Orphanage** from November 17th, 2026 – December 14th, 2026

Donations can be dropped off at the BACTS Office –
12 Acme Road, Suite 204, Brewer, ME

The Old Town Animal Orphanage is especially in need of the following items:

Dog Food and Cat Food, Cat Litter, Towels, Blankets, Cleaning Supplies, Dog Walking Supplies (Leashes, collars, etc.)



For a complete list of needs, please visit the shelter's website:
https://www.animalorphanageoldtown.com/shelter-wish-list